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Planning

Participation Framework Agreement

Scottish Government

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-036554

Procurement identifier (OCID): ocids-h6vhtk-042502

Published 12 December 2023, 3:52pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Government

Victoria Quay

Edinburgh

EH6 6QQ

Contact

Freya Boyes

Email

Freya.boyes@gov.scot

Telephone

+44 3002444000

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.scotland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Participation Framework Agreement

Reference number

CASE/657834

II.1.2) Main CPV code

- 73110000 - Research services

II.1.3) Type of contract

Services

II.1.4) Short description

The Scottish Government intends to commission a Framework Agreement to support our commitment to increasing the use of participatory processes and to establish a person-centered approach across government. The Framework Agreement will ensure approaches taken to engage individuals and communities in decision making and policy design are meaningful, coordinated, ethical and proportionate.

This Framework will establish a robust and effective mechanism that provides the Scottish Government with a strategic, high quality and sustainable approach to routinely engage individuals on decisions, services, policies and legislation developed by government.

The Framework will enable policy areas across Scottish Government to identify, recruit and engage with organisations that have the skills and expertise required to design and deliver high quality, deliberative and inclusive participatory activities with a wide variety of people.

It is anticipated that the appointed suppliers will be both organisations operating at a national level and those working within specific communities. These organisations will engage with and represent a broad range of people, with particular representation of those identified as being seldom heard and furthest from decision making.

Please refer to the additional document section below to see the proposed lot categories.

All information published in this Prior Information Notice is subject to change. The Scottish

Government is currently engaging with internal policy areas and key stakeholders to finalise the Specifications for this requirement. Further updates and engagement with the market will take place in due course.

The Scottish Government reserve the right not to proceed at any point with the procurement and award of this Framework Agreement.

II.1.5) Estimated total value

Value excluding VAT: £4,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

II.2) Description

II.2.1) Title

Participation Framework Agreement

Lot No

1

II.2.2) Additional CPV code(s)

- 73110000 - Research services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

The purpose of this initial Prior Information Notice is to give advance notice of our intentions to the market. The Scottish Government is currently conducting internal engagement with policy areas and key stakeholders to determine the lotting structure of the Framework agreement. Please record your interest in this notice to automatically receive updates as we progress and opportunities to engage. Please complete the Microsoft Forms Request for Information link below to help inform this requirement.

<https://forms.office.com/e/wEVWuGRmmY>

II.2) Description

II.2.1) Title

Participation Framework Agreement

Lot No

2

II.2.2) Additional CPV code(s)

- 73110000 - Research services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

The purpose of this initial Prior Information Notice is to give advance notice of our intentions to the market. The Scottish Government is currently conducting internal engagement with policy areas and key stakeholders to determine the lotting structure of the Framework agreement. Please record your interest in this notice to automatically receive updates as we progress and opportunities to engage. Please complete the Microsoft Forms Request for Information link below to help inform this requirement.

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II.3) Estimated date of publication of contract notice

1 September 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

Please record your interest in this notice to automatically receive updates as we progress and opportunities to engage. Please complete the Microsoft Forms Request for Information link below to help inform this requirement.

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NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=753073.](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=753073)

(SC Ref:753073)