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Planning

## **Administrative Services**

Zero Waste Scotland Ltd

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-036535

Procurement identifier (OCID): ocids-h6vhtk-039422

Published 23 December 2022, 12:42pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Zero Waste Scotland Ltd

Ground Floor, Moray House, Forthside Way

Stirling

FK8 1QZ

#### **Email**

[procurement@zerowastescotland.org.uk](mailto:procurement@zerowastescotland.org.uk)

#### **Telephone**

+44 1786433930

#### **Country**

United Kingdom

#### **NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.zerowastescotland.org.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA20802](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA20802)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Environment

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Administrative Services

**II.1.2) Main CPV code**

- 75100000 - Administration services

**II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

Zero Waste Scotland is considering the procurement of additional administrative support services, including data processing.

### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKM77 - Perth & Kinross and Stirling

### **II.2.4) Description of the procurement**

Administrative services.

### **II.2.14) Additional information**

Zero Waste Scotland may engage with potential suppliers to scope this potential requirement.

## **II.3) Estimated date of publication of contract notice**

27 January 2023

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## **Section IV. Procedure**

### **IV.1) Description**

### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=717959](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=717959).

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