

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/036518-2023>

Tender

## **Lot 1 - SCH Helpline**

Sheffield Teaching Hospitals NHS Foundation Trust

F02: Contract notice

Notice identifier: 2023/S 000-036518

Procurement identifier (OCID): ocds-h6vhtk-0424ea

Published 12 December 2023, 1:07pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sheffield Teaching Hospitals NHS Foundation Trust

Royal Hallamshire Hospital, Glossop Road

Sheffield

S10 2JF

#### **Contact**

James Tomlinson

#### **Email**

[james.tomlinson5@nhs.net](mailto:james.tomlinson5@nhs.net)

#### **Country**

United Kingdom

#### **Region code**

UKE32 - Sheffield

**Internet address(es)**

Main address

<https://www.sth.nhs.uk>

Buyer's address

<https://www.sth.nhs.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Health

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Lot 1 - SCH Helpline

Reference number

C231169

#### **II.1.2) Main CPV code**

- 85323000 - Community health services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tender is being run in line with the Light Touch Regime PCR 2016 process.

The tender is split into 2 lots with separate scoring criteria.

Bidders are encouraged to bid for both lots. The Trust ideal is that it awards a contract to one provider for both lots, but decisions will be based upon the outcome of the evaluation process.

Please see evaluation methodology for a full breakdown of the process to be applied.

You should note here that the Trust reserves the option to award a combined contract to one bidder, in an instance that the combined service provision confers a benefit to the Trust when contrasted against awarding the lots individually to separate providers. Benefits can be more than just the cost of the service provision.

Contract Period: Initial 2 years with an option to extend by a further 2 years.

#### **II.1.5) Estimated total value**

Value excluding VAT: £220,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKE4 - West Yorkshire

### **II.2.4) Description of the procurement**

Tender is being run in line with the Light Touch Regime PCR 2016 process.

The tender is split into 2 lots with separate scoring criteria.

Bidders are encouraged to bid for both lots. The Trust ideal is that it awards a contract to one provider for both lots, but decisions will be based upon the outcome of the evaluation process.

Please see evaluation methodology for a full breakdown of the process to be applied.

You should note here that the Trust reserves the option to award a combined contract to one bidder, in an instance that the combined service provision confers a benefit to the Trust when contrasted against awarding the lots individually to separate providers. Benefits can be more than just the cost of the service provision.

Contract Period: Initial 2 years with an option to extend by a further 2 years.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £220,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2028

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Please refer to document suite

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 January 2024

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 48 (from the date stated for receipt of tender)

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Separate project references are linked to this contract notice

Lot 1 – Helpline (Atamis Reference C231169)

Lot 2 – Safe Space (Atamis Reference C231171)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheffield Children's NHS Foundation Trust

Western Bank

Sheffield

S10 2TH

Country

United Kingdom

Internet address

<https://www.sheffieldchildrens.nhs.uk>

#### **VI.4.2) Body responsible for mediation procedures**

Sheffield Children's NHS Foundation Trust

Western Bank

Sheffield

S10 2TH

Country

United Kingdom

Internet address

<https://www.sheffieldchildrens.nhs.uk>

**VI.4.4) Service from which information about the review procedure may be obtained**

Sheffield Children's NHS Foundation Trust

Western Bank

Sheffield

S10 2TH

Country

United Kingdom

Internet address

<https://www.sheffieldchildrens.nhs.uk>