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Tender

## **Replacement Crewing and Employee Payments System**

Hereford and Worcester Fire and Rescue Service

F02: Contract notice

Notice identifier: 2024/S 000-036498

Procurement identifier (OCID): ocds-h6vhtk-04b5a7

Published 11 November 2024, 6:53pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Hereford and Worcester Fire and Rescue Service

Hindlip Hall

Worcester

#### **Contact**

Carly Ricco

#### **Email**

[procurement@hwfire.org.uk](mailto:procurement@hwfire.org.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.hwfire.org.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/blpd2.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Replacement Crewing and Employee Payments System

Reference number

HWFRS/15

#### **II.1.2) Main CPV code**

- 72250000 - System and support services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Authority is seeking to procure a replacement Crewing and Employee Payments System.

#### **II.1.5) Estimated total value**

Value excluding VAT: £700,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

Replacement Crewing (Wholetime and On Call) and Employee Payments System

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

The Authority reserves the right to extend the Contract by a further twenty-four (24) months in 12 month increments at its discretion.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

Terms and conditions Contractors are to submit a copy of their Terms and Conditions which will apply to this Contract. Contractors are required to submit a proposal for the contractual options indicating the benefits to the Authorities of their proposal The terms and conditions, with Service Level Agreement and Service Implementation Plan, shall be finalised and agreed between the Authority and the Contractor prior to the award of the Contract.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 December 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 9 March 2025

#### **IV.2.7) Conditions for opening of tenders**

Date

9 December 2024

Local time

12:00pm

Place

In-Tend

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Hereford and Worcester Fire Authority

Worcester

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Refer to the tender documents