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Tender

## **Insurance Tender ( Provision of Insurance Contract & Services )**

Southside Housing C/o Richard McDonald - Broker for the Association

F02: Contract notice

Notice identifier: 2023/S 000-036460

Procurement identifier (OCID): ocds-h6vhtk-0424c8

Published 12 December 2023, 9:54am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Southside Housing C/o Richard McDonald - Broker for the Association

135 Fifty Pitches Road Glasgow

Glasgow

G51 4EB

#### **Email**

[Richard.McDonald@HowdenInsurance.co.uk](mailto:Richard.McDonald@HowdenInsurance.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM82 - Glasgow City

#### **Internet address(es)**

Main address

<https://southside-ha.org/about-us/>

Buyer's address

<https://southside-ha.org/about-us/>

### **I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from another address:

Howden Scotland Limited

144 West George Street

Glasgow

G2 2HG

#### **Contact**

richard mcdonald

#### **Email**

[richard.mcdonald@howdeninsurance.co.uk](mailto:richard.mcdonald@howdeninsurance.co.uk)

#### **Telephone**

+44 7787577540

#### **Country**

United Kingdom

#### **NUTS code**

UKM82 - Glasgow City

## **Internet address(es)**

Main address

<https://www.howdeninsurance.co.uk/>

Buyer's address

<https://southside-ha.org/about-us/>

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Insurance Tender ( Provision of Insurance Contract & Services )

#### **II.1.2) Main CPV code**

- 66515200 - Property insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Buildings Insurance including Property Owners Liability, Loss of Rent and Alternative Accommodation for Rented Stock / Factored Owners / Shared Owners / Terrorism

#### **II.1.5) Estimated total value**

Value excluding VAT: £675,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services
- 66515200 - Property insurance services
- 66518300 - Insurance claims adjustment services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

### **II.2.4) Description of the procurement**

All Risk building insurance

Property Owners Liability insurance

Loss of Rent / Alternative Accommodation Costs / Terrorism

### **II.2.5) Award criteria**

Quality criterion - Name: Sustainability / Weighting: 10

Quality criterion - Name: Service / Weighting: 25

Quality criterion - Name: Cover / Weighting: 25

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

Yes

Description of renewals

The Contract term shall be 3 years with the option to extend for a further 2 x12 months at the Associations discretion. The total maximum term shall be 3 or 5 years at the Associations discretion.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

This contract opportunity is open to Insurance Companies, Insurance Underwriters, Lloyds of London Syndicates, Lloyds Coverholders and Managing General Agencies.

Providers must carry a minimum of "A" rating by Standard & Poors or AM Best

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

The Contract is open to Insurance Companies, Insurance Underwriters, Lloyds Syndicates, Lloyds Coverholders, and Managing General Agencies who are authorised and regulated by the FCA.

Providers must carry a minimum "A" rating by Standard & Poors or AM Best.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 February 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 2 April 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

8 February 2024

Local time

12:00pm

Place

Association Offices

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=749491](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=749491).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:749491)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Glasgow Sheriff Court

1 Carlton Place

Glasgow

G5 9DA

Country

United Kingdom