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Contract

## **Replacement of ERP System for Finance, HR, Payroll and Procurement**

City, University of London

F03: Contract award notice

Notice identifier: 2022/S 000-036440

Procurement identifier (OCID): ocds-h6vhtk-0393e1

Published 22 December 2022, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

City, University of London

Northampton Square

London

EC1V 0HB

#### **Email**

[david.burrows@city.ac.uk](mailto:david.burrows@city.ac.uk)

#### **Telephone**

+44 2070408022

#### **Country**

United Kingdom

#### **Region code**

UKI31 - Camden and City of London

**Internet address(es)**

Main address

[www.city.ac.uk](http://www.city.ac.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Replacement of ERP System for Finance, HR, Payroll and Procurement

Reference number

21-1046

**II.1.2) Main CPV code**

- 48400000 - Business transaction and personal business software package

**II.1.3) Type of contract**

Supplies

**II.1.4) Short description**

City, University of London (City) requires the supply, implementation and support of an ERP system to replace the existing ERP and associated systems used by Human Resources (HR), Payroll, Finance and Procurement across the university. City is seeking a SaaS solution that will enable improved visibility of strategic information across the university for HR, payroll, finance, and procurement whilst improved usability and control will support our staff, students and partners. The future solution will support:

approximately 100 professional users for HR, Finance, Payroll and Procurement  
approximately 2,200 staff approximately 800 additional people on the payroll (e.g. visiting lecturers) Contract value is expected to be approximately £8m over the first two years of the contract, with annual charges of £0.5m - £1m thereafter

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 48440000 - Financial analysis and accounting software package
- 48450000 - Time accounting or human resources software package
- 48490000 - Procurement software package
- 72212440 - Financial analysis and accounting software development services
- 72212450 - Time accounting or human resources software development services
- 72261000 - Software support services
- 72262000 - Software development services
- 72263000 - Software implementation services
- 72265000 - Software configuration services
- 72266000 - Software consultancy services
- 72267000 - Software maintenance and repair services
- 72268000 - Software supply services
- 72416000 - Application service providers

### **II.2.3) Place of performance**

NUTS codes

- UKI31 - Camden and City of London

Main site or place of performance

Camden and City of London

## **II.2.4) Description of the procurement**

City, University of London is a leading international higher education institution committed to academic excellence, focused on business and the professions with two central London locations. Our main site located in the dynamic Knowledge Quarter, while our Business School is close to the City of London. The future solution will support: • approximately 100 professional users for HR, Finance, Payroll and Procurement; • Approximately 50 professional users for procurement; • Approximately 2,200 staff • Approximately 800 additional staff on the payroll We will be undertaking a competition to determine the most economically advantageous tender for the future solutions and a partner able to share best practices processes. It is anticipated that the contract term will be for 10 years.

## **II.2.5) Award criteria**

Price

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/5292E89B85>

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section V. Award of contract**

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

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## **Section VI. Complementary information**

### **VI.3) Additional information**

City has decided not to award a contract. This is because during the procurement, it was realised our requirements were more complex than had originally been anticipated. We do not have confidence that a contract awarded under this procurement would best serve our objectives. The scope of our requirements changed and we now envisage combining the exercise to replace the ERP system with a wider programme of IT modernisation rather than conducting separate exercises, which may lead to duplicated expense and challenges relating to interoperability. We intend to plan for a new procurement in the very near future on that basis

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=746462041>

GO Reference: GO-20221222-PRO-21807318

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

City University

Northampton Square

London

EC1V 0HB

Email

[david.burrows@city.ac.uk](mailto:david.burrows@city.ac.uk)

Telephone

+44 2070408022

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

City, University of London will incorporate a mandatory Standstill period of 10 (ten) calendar days immediately following notification of intention to enter Preferred Bidder Stage (please see procurement documentation for further details about the Preferred Bidder Stage). Furthermore City will also incorporate a voluntary Standstill period following the notification of selection prior to the ITT stage, and a further voluntary Standstill period following notification of short-listing to presentation and demonstration, each of 7 (seven) calendar days.