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Tender

## **Appropriate Adult**

Stockport Metropolitan Borough Council  
Trafford Metropolitan Borough Council  
Salford City  
Manchester City Council  
Bolton Metropolitan Council  
Bury Metropolitan Council  
Oldham Metropolitan Council  
Rochdale Metropolitan Council  
Tameside Metropolitan Council  
Wigan Metropolitan Council

F02: Contract notice

Notice identifier: 2022/S 000-036437

Procurement identifier (OCID): ocds-h6vhtk-0393de

Published 22 December 2022, 4:00pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Stockport Metropolitan Borough Council

4th Floor, Waterside House, Waterside Plaza

Sale

M33 7ZF

### **Contact**

Miss Bethany Symonds

**Email**

[bethany.symonds1@star-procurement.gov.uk](mailto:bethany.symonds1@star-procurement.gov.uk)

**Telephone**

+44 1619121616

**Country**

United Kingdom

**Region code**

UKD35 - Greater Manchester South East

**Internet address(es)**

Main address

<http://www.stockport.gov.uk/>

Buyer's address

<http://www.stockport.gov.uk/>

**I.1) Name and addresses**

Trafford Metropolitan Borough Council

Stretford

M32 0TH

**Contact**

Miss Bethany Symonds

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[bethany.symonds1@star-procurement.gov.uk](mailto:bethany.symonds1@star-procurement.gov.uk)

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**Country**

United Kingdom

**Region code**

UKD33 - Manchester

**Internet address(es)**

Main address

[www.Trafford.gov.uk](http://www.Trafford.gov.uk)

**I.1) Name and addresses**

Salford City

Swinton

M27 5AW

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**Region code**

UKD34 - Greater Manchester South West

**Internet address(es)**

Main address

[www.salford.gov.uk](http://www.salford.gov.uk)

### **I.1) Name and addresses**

Manchester City Council

Manchester

M60 2LA

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#### **Country**

United Kingdom

#### **Region code**

UKD33 - Manchester

#### **Internet address(es)**

Main address

[www.Manchester.co.uk](http://www.Manchester.co.uk)

### **I.1) Name and addresses**

Bolton Metropolitan Council

Bolton

#### **Contact**

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**Telephone**

+44 1619121616

**Country**

United Kingdom

**Region code**

UKD36 - Greater Manchester North West

**Internet address(es)**

Main address

[www.bolton.gov.uk](http://www.bolton.gov.uk)

**I.1) Name and addresses**

Bury Metropolitan Council

Bury

**Contact**

Miss Bethany Symonds

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**Country**

United Kingdom

**Region code**

UKD36 - Greater Manchester North West

**Internet address(es)**

Main address

[www.bury.gov.uk](http://www.bury.gov.uk)

**I.1) Name and addresses**

Oldham Metropolitan Council

Oldham

**Contact**

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United Kingdom

**Region code**

UKD37 - Greater Manchester North East

**Internet address(es)**

Main address

[www.oldham.gov.uk](http://www.oldham.gov.uk)

**I.1) Name and addresses**

Rochdale Metropolitan Council

Rochdale

**Contact**

Miss Bethany Symonds

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**Country**

United Kingdom

**Region code**

UKD37 - Greater Manchester North East

**Internet address(es)**

Main address

[www.rochdale.gov.uk](http://www.rochdale.gov.uk)

**I.1) Name and addresses**

Tameside Metropolitan Council

Tameside

**Contact**

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**Telephone**

+44 1619121616

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United Kingdom

**Region code**

UKD37 - Greater Manchester North East

**Internet address(es)**

Main address

[www.tameside.gov.uk](http://www.tameside.gov.uk)

**I.1) Name and addresses**

Wigan Metropolitan Council

Wigan

**Contact**

Miss Bethany Symonds

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[bethany.symonds1@star-procurement.gov.uk](mailto:bethany.symonds1@star-procurement.gov.uk)

**Telephone**

+44 1619121616

**Country**

United Kingdom

**Region code**

UKD36 - Greater Manchester North West

**Internet address(es)**

Main address

[www.wigan.gov.uk](http://www.wigan.gov.uk)

## **I.2) Information about joint procurement**

The contract involves joint procurement

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.the-chest.org.uk](http://www.the-chest.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.the-chest.org.uk](http://www.the-chest.org.uk)

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Appropriate Adult

Reference number

DN649218

### **II.1.2) Main CPV code**

- 79110000 - Legal advisory and representation services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

4.1 To provide Appropriate Adult Service responsive to all clients – 365 days per year 9am – Midnight. It is expected that the Service Provider will continue beyond Midnight if appropriate and the request was received before Midnight. (The Council retains the right to seek a variation to amend the contract to provide a 24hr service should it be required).

4.2 This to be achieved via the use of Appropriate Adults and where applicable, signpost to other professionals as required.

4.3 To support Appropriate Adults and the police where issues surrounding suitability of particular Appropriate Adults are evident.

### **II.1.5) Estimated total value**

Value excluding VAT: £1,560,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKD3 - Greater Manchester

### **II.2.4) Description of the procurement**

4.1 To provide Appropriate Adult Service responsive to all clients – 365 days per year 9am – Midnight. It is expected that the Service Provider will continue beyond Midnight if appropriate and the request was received before Midnight. (The Council retains the right to seek a variation to amend the contract to provide a 24hr service should it be required).

4.2 This to be achieved via the use of Appropriate Adults and where applicable, signpost to other professionals as required.

4.3 To support Appropriate Adults and the police where issues surrounding suitability of particular Appropriate Adults are evident.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

Contract Period: 1st April 2023 – 31st March 2027 with the option to extend on an annual basis until 31st March 2029

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 January 2023

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

26 January 2023

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

STAR Procurement

Stretford

M32 0TH

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