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Tender

## **Auction services for unclaimed lost property items**

Transport for London

F24: Concession notice

Notice identifier: 2024/S 000-036408

Procurement identifier (OCID): ocids-h6vhtk-04b571

Published 11 November 2024, 1:11pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Transport for London

5 Endeavour Square

LONDON

E201JN

#### **Contact**

Meeta Chohan

#### **Email**

[meetachohan@tfl.gov.uk](mailto:meetachohan@tfl.gov.uk)

#### **Country**

United Kingdom

## **Region code**

UKI - London

## **Justification for not providing organisation identifier**

Not on any register

## **Internet address(es)**

Main address

<https://tfl.gov.uk/>

## **I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://service.ariba.com/>

Additional information can be obtained from the above-mentioned address

Applications or, where applicable, tenders must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Auction services for unclaimed lost property items

## **II.1.2) Main CPV code**

- 79342400 - Auction services

## **II.1.3) Type of contract**

Services

## **II.1.4) Short description**

TfL is seeking to deliver two (2) contracts for the provision of services pertaining to auctioning unclaimed lost property items. The contract(s) shall be for a duration of two (2) years with an option to extend for up to a further one (1) plus one (1) year.

The auction service provider will be required to perform the following services:

Inventory and Valuation:

Catalog unclaimed lost property items received from TfL.

Assess and assign appropriate reserve prices for valuable items.

Auction Preparation:

Organise physical and/or online auctions.

Provide photography and descriptions for each item (if online auctions are involved).

Ensure proper marketing and advertisement of auctions to the general public.

Auction Conduct:

Host public auctions (in-person or online).

Ensure compliance with all applicable laws and regulations regarding auctions.

Post-Auction Procedures:

Provide a detailed report of all sold items.

For all other unsold items, arrange for their return or disposal as agreed with TfL in advance.

Revenue Distribution:

Handle the collection of payments from buyers.

Distribute auction proceeds to TfL, minus commissions.

### **II.1.6) Information about lots**

This concession is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79342400 - Auction services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

See short description above.

### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

### **II.2.7) Duration of the concession**

Duration in months

24

### **II.2.14) Additional information**

If you wish to participate in this opportunity you must register to Ariba using the link above.

Once you have registered please send an email to [chrisstratton@tfl.gov.uk](mailto:chrisstratton@tfl.gov.uk) and [meetachohan@tfl.gov.uk](mailto:meetachohan@tfl.gov.uk) stating the name of the organisation you have registered with. We will then share the procurement documents with you.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for submission of applications or receipt of tenders**

Date

12 December 2024

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Transport for London

5 Endeavour Square

London

£20 1JN

Country

United Kingdom

Internet address

<https://tfl.gov.uk/>