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Tender

## **Transport for London donations of unclaimed lost property**

Transport for London

F24: Concession notice

Notice identifier: 2024/S 000-036390

Procurement identifier (OCID): ocds-h6vhtk-04b566

Published 11 November 2024, 12:02pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Transport for London

5 Endeavour Square

LONDON

E20 1JN

#### **Contact**

Meeta Chohan

#### **Email**

[meetachohan@tfl.gov.uk](mailto:meetachohan@tfl.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI - London

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://tfl.gov.uk/>

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://service.ariba.com/>

Additional information can be obtained from the above-mentioned address

Applications or, where applicable, tenders must be submitted electronically via

<https://service.ariba.com/>

Applications or, where applicable, tenders must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://service.ariba.com/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Transport for London donations of unclaimed lost property

Reference number

WS2036291310

#### **II.1.2) Main CPV code**

- 79342400 - Auction services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

TfL is seeking to deliver two (2) contracts for the provision of services pertaining to auctioning unclaimed lost property items. The contract(s) shall be for a duration of two (2) years with an option to extend for up to a further one (1) plus one (1) year.

The auction service provider will be required to perform the following services:

Inventory and Valuation:

Catalog unclaimed lost property items received from TfL.

Assess and assign appropriate reserve prices for valuable items.

Auction Preparation:

Organise physical and/or online auctions.

Provide photography and descriptions for each item (if online auctions are involved).

Ensure proper marketing and advertisement of auctions to the general public.

Auction Conduct:

Host public auctions (in-person or online).

Ensure compliance with all applicable laws and regulations regarding auctions.

Post-Auction Procedures:

Provide a detailed report of all sold items.

For all other unsold items, arrange for their return or disposal as agreed with TfL in advance.

For all other unsold items, arrange for their return or disposal as agreed with TfL in advance. Revenue Distribution:

Paragraph locked by Meeta Chohan

Handle the collection of payments from buyers.

Distribute auction proceeds to TfL, minus commissions.

#### **II.1.6) Information about lots**

This concession is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

See short description above.

#### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

#### **II.2.7) Duration of the concession**

Duration in months

24

#### **II.2.14) Additional information**

If you wish to participate in this opportunity you must register to Ariba using the link above.

Once you have registered please send an email to [chrisstratton@tfl.gov.uk](mailto:chrisstratton@tfl.gov.uk) and [meetachohan@tfl.gov.uk](mailto:meetachohan@tfl.gov.uk) stating the name of the organisation you have registered with. We will then share the procurement documents with you. ?

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for submission of applications or receipt of tenders**

Date

12 December 2024

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Transport for London

5 Endeavour Square

London

E20 1JN

Country

United Kingdom

Internet address

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