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Tender

## **Provision of Adult Care Residential Services, Central Mainland, Shetland**

Shetland Islands Council

F02: Contract notice

Notice identifier: 2022/S 000-036378

Procurement identifier (OCID): ocds-h6vhtk-0393b7

Published 22 December 2022, 12:51pm

The closing date and time has been changed to:

**6 February 2023, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Shetland Islands Council

8 North Ness Business Park

Lerwick, Shetland

ZE1 0LZ

#### **Contact**

Colin Black

#### **Email**

[contract.admin@shetland.gov.uk](mailto:contract.admin@shetland.gov.uk)

**Telephone**

+44 1595744595

**Country**

United Kingdom

**NUTS code**

UKM66 - Shetland Islands

**Internet address(es)**

Main address

<http://www.shetland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00402](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00402)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Adult Care Residential Services, Central Mainland, Shetland

Reference number

SW/1/22

#### **II.1.2) Main CPV code**

- 85311100 - Welfare services for the elderly

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The type of contract to be awarded is a contract for services for the provision of up to 16 residential care home placements for 24 hours per day 7 days per week, 52 weeks per year. The placements are for adults (i.e. aged 16 and above) with assessed needs, some of whom may have physical and/or learning disabilities/mental health problems.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKM66 - Shetland Islands

Main site or place of performance

Central Mainland, Shetland

#### **II.2.4) Description of the procurement**

Procurement of social and other specific services in accordance with Section 7 (Regulations 74 - 76) Public Contracts (Scotland) Regulations 2015.

#### **II.2.5) Award criteria**

Quality criterion - Name: 60 / Weighting: Quality

Price - Weighting: 40

#### **II.2.6) Estimated value**

Value excluding VAT: £3,800,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

The initial contract period for the provision of the Services will be two years (24 months), with options to extend thereafter for up to an additional three years (36 months). The maximum, total contact period will be five years (60 months).

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Tenderers must provide residential services fully compliant and registered with the Care Inspectorate.

The premises must also be registered with the Care Inspectorate

Tenderers must complete and return the Single Procurement Document (SPD) for exclusion and selection criteria

All those complying with the SPD and other requirements as specified in this Contract Notice will be considered

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

1 Must demonstrate ability and readiness to provide residential services ready for contract start date on 01 April 2023.

2 Must be a fully compliant and registered care home provider. The premises must also be registered with the Care Inspectorate.

3 Three years audited or company accounts; bank reference to the minimum value of 1,000,000 GBP; evidence of current Employers and Public Liability Insurances to a minimum value of 10,000,000 and 5,000,000 GBP respectively.

4 Must demonstrate sufficient experience of having delivered residential services.

### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2) Conditions related to the contract**

### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Provision of services may only be carried out by those economic operators satisfying the requirements of the Care Inspectorate.

Regulations 74 - 76 The Public Contracts (Scotland) Regulations 2015 apply.

### **III.2.2) Contract performance conditions**

The successful tenderer must continue to comply with all relevant legislation, guidance and procedures applicable to the running of residential service provision.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

23 January 2023

Local time

12:00pm

Changed to:

Date

6 February 2023

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the**

**tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

23 January 2023

Local time

12:00pm

Place

Office Headquarters, 8 North Ness Business Park, Lerwick, Shetland, ZE1 0LZ



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Initial contract of 24 months - December 2024

Full Contract including 3 x 12-month extensions (Total of 5-years) - December 2027

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

II.2.6 This is the Estimated Total Value should options to extend be taken up. The Estimated Annual Value is 760,000 GBP.

GBP means Great British Pounds.

The Contract shall be subject to Scots law and the jurisdiction of the Scottish Courts.

Contract Award Criteria will be specified in the Invitation To Tender (ITT).

The Care Inspectorate is the regulatory organisation for these services.

The Contract shall be for an initial period of two years (24 months), with options to extend annually for up to a further 3 x 12 month periods. Total maximum contract will be 5 years (60 months).

The Contracting Authority may exclude any economic operator from the procurement procedure if, in the Contracting Authority's sole opinion, the economic operator cannot demonstrate that it can provide the service from 1st April 2023.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=717412](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=717412).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox

facility. A user guide is available at  
[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:717412)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Lerwick Sheriff Court

King Erik Street

Lerwick, Shetland

ZE1 0HD

Email

[lerwick@scotcourts.gov.uk](mailto:lerwick@scotcourts.gov.uk)

Telephone

+44 1595693914

Country

United Kingdom