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Tender

CWC23136 - Supply and Delivery of Hot Beverages

Wolverhampton City Council

F02: Contract notice

Notice identifier: 2023/S 000-036375

Procurement identifier (OCID): ocds-h6vhtk-04232f

Published 11 December 2023, 1:58pm

Section I: Contracting authority

I.1) Name and addresses

Wolverhampton City Council

Civic Centre, St Peters Square

Wolverhampton

WV1 1RL

Contact

Miss Tracey-Ann Warrington

Email

Tracey-Ann.Warrington@wolverhampton.gov.uk

Telephone

+44 1902556556

Country

United Kingdom

Region code

UKG - West Midlands (England)

Internet address(es)

Main address

<http://www.wolverhampton.gov.uk>

Buyer's address

<http://www.wolverhampton.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.wolverhamptontenders.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.wolverhamptontenders.com

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

CWC23136 - Supply and Delivery of Hot Beverages

Reference number

DN702922

II.1.2) Main CPV code

- 15000000 - Food, beverages, tobacco and related products

II.1.3) Type of contract

Supplies

II.1.4) Short description

Tenderers must be able to supply a range of Goods as detailed below.

Main products

- Coffee in various formats (beans, ground, bulk-brew) and Fair Trade option
- Tea in various formats (leaf and bag) and Fair Trade option
- Hot Chocolate
- Syrups and other drinks ingredients

Other products

- Other coffee shop items such as cakes, pastries, confectionery etc.
- Ancillaries such as branded / non-branded disposables & non-disposables
- Barista training

Additional Desirable requirements

- Supply of Café associated products such as cakes, muffins, biscuits/cookies, nuts, speciality chocolate etc.
- Ability to provide coffee shop offer / experience to include Product Imagery, Footprint for Furniture / design.
- FOC marketing materials including price boards, loyalty cards etc a minimum of once per annum.
- Provision of Coffee Carts / Pods
- Ability to deliver seasonal promotions in line with high street offerings.

City of Wolverhampton Council reserves the right to add or delete participating establishments throughout the Contract period. Current locations are Civic Centre (Wolverhampton), Wolverhampton Art Gallery, West Park café and Bantock Park café (both in Wolverhampton).

The contract value includes 1 x 24 month extension.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

II.2.4) Description of the procurement

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II.2.5) Award criteria

Cost criterion - Name: Cost / Weighting: 40

Cost criterion - Name: Quality / Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £280,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing

system

Start date

1 April 2024

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

The initial term will be for 2 (two) years, with the option for 1(one) x 2(two) year extension. The contract will be based on minimum acceptable performance (map) being met by the tenderer as identified via key performance indicators. The total contract term will not exceed 4 (four) years - 1st April 2026 to 31st March 2028.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 January 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

19 January 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Wolverhampton City Council

Wolverhampton

Country

United Kingdom