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Tender

## **FWK1151 - Provision of Printed Items**

The Corporate Officer of the House of Commons

F02: Contract notice

Notice identifier: 2023/S 000-036345

Procurement identifier (OCID): ocds-h6vhtk-04231c

Published 11 December 2023, 11:41am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Corporate Officer of the House of Commons

Palace of Westminster

London

#### **Email**

[ryans@parliament.uk](mailto:ryans@parliament.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKI32 - Westminster

#### **Internet address(es)**

Main address

<https://in-tendhost.co.uk/parliamentuk/asp/Home>

Buyer's address

<https://in-tendhost.co.uk/parliamentuk.aspx/Home>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/parliamentuk.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

FWK1151 - Provision of Printed Items

Reference number

FWK1151

#### **II.1.2) Main CPV code**

- 79800000 - Printing and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Print Procurement section is part of the Vote Office. It serves departments and Offices across the House of Lords, House of Commons and, on occasions, Parliamentary Associations. The function is to supply printed items requested by customers for the performance of their Parliamentary duties and promotion of public events. Printed and promotional items are outsourced to external printers on the framework where Print Services (the in-house digital production unit) cannot produce the requirements due to quantities required, time scales, specialist printing or finishing, such as embossing, foil blocking, die-stamping and thermography. The Print Procurement section operates Monday to Friday throughout the year. The volume of business tends to remain consistent throughout the year but peaks towards February and March.

#### **II.1.5) Estimated total value**

Value excluding VAT: £992,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Specialist Printing

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services
- 79823000 - Printing and delivery services
- 79810000 - Printing services

#### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

#### **II.2.4) Description of the procurement**

Most printed items in this category will require thermography, laser-proof thermography, foil blocking, die-stamping, die-cutting, matt or gloss lamination, embossing and debossing.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £172,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Promotional Printing

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services
- 79810000 - Printing services
- 79823000 - Printing and delivery services

### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

### **II.2.4) Description of the procurement**

All items within this category will require either Pantone matched or CMYK printed branding. On occasions we may require laser/sandblast engraving or embossing on certain items.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Print

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services
- 79810000 - Printing services
- 79823000 - Printing and delivery services

### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

### **II.2.4) Description of the procurement**

Items within this category will require either spot, four colour or, on occasions, five colour print (4/4 + metallic gold or Pantone). Lithography and digital printing will be required. Printed matters may require perforated feature sections, throw-outs, gate/roll or concertina folds.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £260,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Exhibition Printing

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services
- 79810000 - Printing services
- 79823000 - Printing and delivery services

### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

### **II.2.4) Description of the procurement**

Printing onto various substrates, such as Foamex, fabric, vinyl and metal etc. are

required. Printed items will be displayed both internally and externally on either a temporary or permanent basis.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £160,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 January 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

19 January 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://in-tendhost.co.uk/parliamentuk.aspx/Home>