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Planning

## **Official Report Editing System**

Scottish Parliamentary Corporate Body

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-036323

Procurement identifier (OCID): ocids-h6vhtk-04230b

Published 11 December 2023, 9:54am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Parliamentary Corporate Body

The Scottish Parliament, Procurement Services

Edinburgh

EH99 1SP

#### **Contact**

Euan Muirhead

#### **Email**

[euan.muirhead@parliament.scot](mailto:euan.muirhead@parliament.scot)

#### **Telephone**

+44 1313486506

#### **Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.parliament.scot>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10284](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10284)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Other type

Legislative Body

**I.5) Main activity**

Other activity

Devolved Parliament

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Official Report Editing System

#### II.1.2) Main CPV code

- 48000000 - Software package and information systems

#### II.1.3) Type of contract

Supplies

#### II.1.4) Short description

The Scottish Parliamentary Corporate Body (SPCB) is currently conducting market research to assess the availability of potential service providers capable of delivering, implementing, hosting, supporting a cloud based Hansard-style production system. This system should facilitate the transcription, editing, and publication of a written report of all public proceedings of the Scottish Parliament.

Any service providers with the ability to provide this service, or wishing to request further information, are invited to contact [ewan.muirhead@parliament.scot](mailto:ewan.muirhead@parliament.scot), by 12 January 2023, to note their interest.

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.2) Additional CPV code(s)

- 48521000 - Music or sound editing software package
- 48317000 - Word-processing software package

#### II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

#### II.2.4) Description of the procurement

The Scottish Parliamentary Corporate Body (SPCB) is currently conducting market research to assess the availability of potential service providers capable of delivering, implementing, hosting, supporting a cloud based Hansard-style production system. This system should facilitate the transcription, editing, and publication of a written report of all public proceedings of the Scottish Parliament.

Below is an overview of some of the SPCB's anticipated system requirements:

#### Editing

- The system must include standard word processing functions, such as robust spelling/grammar check and undo facility, equivalent to the core word processing functionality of Microsoft Word.
- The system must be compatible with voice recognition software.

#### Workflow

- The system must support a three-stage workflow and be configurable.
- The system must have workflow functionality to support resource allocation.

#### Audio Recording

- The system must integrate with an existing audio player or a supplier-provided audio player.
- It must provide the ability to segment audio recordings according to user needs.

#### Reporting

- The system must be able to generate reports for analysing productivity, supporting the planning and monitoring of production processes.

#### Data

- The system must be capable of retrieving data from parliamentary systems and generating output for the website through APIs or other appropriate methods. Additionally, it should be able to integrate with any automatic speech recognition service.

#### **II.2.14) Additional information**

Any service providers with the ability to provide this service, or wishing to request further

information, are invited to contact [euan.muirhead@parliament.scot](mailto:euan.muirhead@parliament.scot), by 12 January 2024, to note their interest.

### **II.3) Estimated date of publication of contract notice**

1 May 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(SC Ref:752827)