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Tender

## **Family Support Co-ordinators Service (CRN PH/2024/399)**

Stoke-on-Trent City Council

F02: Contract notice

Notice identifier: 2024/S 000-036308

Procurement identifier (OCID): ocds-h6vhtk-04b538

Published 8 November 2024, 3:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Stoke-on-Trent City Council

Civic Centre, Glebe Street

Stoke-on-Trent

ST4 1HH

#### **Contact**

Mr Chris Conway

#### **Email**

[christopher.conway@stoke.gov.uk](mailto:christopher.conway@stoke.gov.uk)

#### **Telephone**

+44 178223

#### **Country**

United Kingdom

**Region code**

UKG23 - Stoke-on-Trent

**Internet address(es)**

Main address

<https://www.stoke.gov.uk>

Buyer's address

<https://www.stoke.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplystokeandstaffs.proactishosting.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplystokeandstaffs.proactishosting.com/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Family Support Co-ordinators Service (CRN PH/2024/399)

Reference number

DN747258

#### **II.1.2) Main CPV code**

- 85300000 - Social work and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Stoke on Trent City Council wishes to commission a Family Support Co-ordinators Service.

The service will provide advice and support to families in Stoke-on-Trent with support needs below Tier 3 and 4, with the objective of improving inequalities and reducing the incidence of families in crisis who then go on to require intervention from statutory services. The service is being procured as part of the Family Matters programme, a multi agency partnership established in the city to improve outcomes for families and have impact on the numbers of children in care (CIC) and children in need (CIN).

The service will be provided to families within the four area geographies of the city.

The Family Support Co-ordinators service is a contractual arrangement with local Providers to provide Family Support Co-ordinator Services within Stoke.

The Family Support Co-ordinators service will operate for a one year period with the option to extend for upto 2 further 12 month periods (subject to funding)

This contract falls under the Public Contract Regulations 2015 Light Touch Regime (LTR) - Regulations 74 to 77.

As such, the City Council will place an advert in Find a Tender Service (FTS), publish an award notice and comply with the principles of transparency and equal treatment.

The proposed lot Structure is detailed below:

LOT 1 - Family Support Co-ordinator Service - NORTH

LOT 2 - Family Support Co-ordinator Service - CENTRAL

LOT 3 - Family Support Co-ordinator Service - SOUTH EAST

LOT 4 - Family Support Co-ordinator Service - SOUTH WEST

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 4

### **II.2) Description**

#### **II.2.1) Title**

LOT 1 - Family Support Co-ordinator Service - NORTH

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 85312310 - Guidance services

#### **II.2.3) Place of performance**

NUTS codes

- UKG23 - Stoke-on-Trent

#### **II.2.4) Description of the procurement**

LOT 1 - Family Support Co-ordinator Service - NORTH

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £400,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contract will be for 1 year with the option to extend for 2 x further years = 3 year contract subject to funding

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

# **II.2) Description**

## **II.2.1) Title**

LOT 2 - Family Support Co-ordinator Service - CENTRAL

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 85312310 - Guidance services

#### **II.2.3) Place of performance**

NUTS codes

- UKG23 - Stoke-on-Trent

#### **II.2.4) Description of the procurement**

LOT 2 - Family Support Co-ordinator Service - CENTRAL

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £400,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contract will be for 1 year with the option to extend for 2 x further years = 3 year contract subject to funding

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

LOT 3 - Family Support Co-ordinator Service - SOUTH EAST

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 85312310 - Guidance services

### **II.2.3) Place of performance**

NUTS codes

- UKG23 - Stoke-on-Trent

### **II.2.4) Description of the procurement**

LOT 3 - Family Support Co-ordinator Service - SOUTH EAST

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £400,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contract will be for 1 year with the option to extend for 2 x further years = 3 year contract subject to funding

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

LOT 4 - Family Support Co-ordinator Service - SOUTH WEST

Lot No

4

#### **II.2.2) Additional CPV code(s)**

- 85312310 - Guidance services

#### **II.2.3) Place of performance**

NUTS codes

- UKG23 - Stoke-on-Trent

#### **II.2.4) Description of the procurement**

LOT 4 - Family Support Co-ordinator Service - SOUTH WEST

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £400,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contract will be for 1 year with the option to extend for 2 x further years = 3 year contract subject to funding

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 December 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

9 December 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Stoke on Trent City Council

Stoke

Country

United Kingdom