

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/036308-2024>

Tender

Family Support Co-ordinators Service (CRN PH/2024/399)

Stoke-on-Trent City Council

F02: Contract notice

Notice identifier: 2024/S 000-036308

Procurement identifier (OCID): ocds-h6vhtk-04b538

Published 8 November 2024, 3:40pm

Section I: Contracting authority

I.1) Name and addresses

Stoke-on-Trent City Council

Civic Centre, Glebe Street

Stoke-on-Trent

ST4 1HH

Contact

Mr Chris Conway

Email

christopher.conway@stoke.gov.uk

Telephone

+44 178223

Country

United Kingdom

Region code

UKG23 - Stoke-on-Trent

Internet address(es)

Main address

<https://www.stoke.gov.uk>

Buyer's address

<https://www.stoke.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplystokeandstaffs.proactishosting.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplystokeandstaffs.proactishosting.com/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Family Support Co-ordinators Service (CRN PH/2024/399)

Reference number

DN747258

II.1.2) Main CPV code

- 85300000 - Social work and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Stoke on Trent City Council wishes to commission a Family Support Co-ordinators Service.

The service will provide advice and support to families in Stoke-on-Trent with support needs below Tier 3 and 4, with the objective of improving inequalities and reducing the incidence of families in crisis who then go on to require intervention from statutory services. The service is being procured as part of the Family Matters programme, a multi agency partnership established in the city to improve outcomes for families and have impact on the numbers of children in care (CIC) and children in need (CIN).

The service will be provided to families within the four area geographies of the city.

The Family Support Co-ordinators service is a contractual arrangement with local Providers to provide Family Support Co-ordinator Services within Stoke.

The Family Support Co-ordinators service will operate for a one year period with the option to extend for upto 2 further 12 month periods (subject to funding)

This contract falls under the Public Contract Regulations 2015 Light Touch Regime (LTR) - Regulations 74 to 77.

As such, the City Council will place an advert in Find a Tender Service (FTS), publish an

award notice and comply with the principles of transparency and equal treatment.

The proposed lot Structure is detailed below:

LOT 1 - Family Support Co-ordinator Service - NORTH

LOT 2 - Family Support Co-ordinator Service - CENTRAL

LOT 3 - Family Support Co-ordinator Service - SOUTH EAST

LOT 4 - Family Support Co-ordinator Service - SOUTH WEST

II.1.5) Estimated total value

Value excluding VAT: £1,200,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 4

II.2) Description

II.2.1) Title

LOT 1 - Family Support Co-ordinator Service - NORTH

Lot No

1

II.2.2) Additional CPV code(s)

- 85312310 - Guidance services

II.2.3) Place of performance

NUTS codes

- UKG23 - Stoke-on-Trent

II.2.4) Description of the procurement

LOT 1 - Family Support Co-ordinator Service - NORTH

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contract will be for 1 year with the option to extend for 2 x further years = 3 year contract subject to funding

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

LOT 2 - Family Support Co-ordinator Service - CENTRAL

Lot No

2

II.2.2) Additional CPV code(s)

- 85312310 - Guidance services

II.2.3) Place of performance

NUTS codes

- UKG23 - Stoke-on-Trent

II.2.4) Description of the procurement

LOT 2 - Family Support Co-ordinator Service - CENTRAL

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contract will be for 1 year with the option to extend for 2 x further years = 3 year contract subject to funding

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

LOT 3 - Family Support Co-ordinator Service - SOUTH EAST

Lot No

3

II.2.2) Additional CPV code(s)

- 85312310 - Guidance services

II.2.3) Place of performance

NUTS codes

- UKG23 - Stoke-on-Trent

II.2.4) Description of the procurement

LOT 3 - Family Support Co-ordinator Service - SOUTH EAST

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement

documents

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contract will be for 1 year with the option to extend for 2 x further years = 3 year contract subject to funding

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

LOT 4 - Family Support Co-ordinator Service - SOUTH WEST

Lot No

4

II.2.2) Additional CPV code(s)

- 85312310 - Guidance services

II.2.3) Place of performance

NUTS codes

- UKG23 - Stoke-on-Trent

II.2.4) Description of the procurement

LOT 4 - Family Support Co-ordinator Service - SOUTH WEST

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contract will be for 1 year with the option to extend for 2 x further years = 3 year contract subject to funding

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 December 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

9 December 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Stoke on Trent City Council

Stoke

Country

United Kingdom