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Tender

PRF 1535 - Provision of Insurance Services

Peterborough City Council

F02: Contract notice

Notice identifier: 2022/S 000-036280

Procurement identifier (OCID): ocids-h6vhtk-039383

Published 21 December 2022, 6:03pm

Section I: Contracting authority

I.1) Name and addresses

Peterborough City Council

Sand Martin House, Bittern Way

Peterborough

PE2 8TY

Contact

Mrs Jan Thistleton

Email

Jan.Thistleton@peterborough.gov.uk

Telephone

+44 1733864553

Country

United Kingdom

Region code

UKH11 - Peterborough

Internet address(es)

Main address

<https://www.peterborough.gov.uk/business/supplying-the-council/supply-opportunities>

Buyer's address

<https://www.peterborough.gov.uk/business/supplying-the-council/supply-opportunities>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=dc297d99-377d-ed11-811c-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=dc297d99-377d-ed11-811c-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

PRF 1535 - Provision of Insurance Services

Reference number

DN648301

II.1.2) Main CPV code

- 66516000 - Liability insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

INSURANCE TENDER to include

Property, Commercial Property, Liability, Liability Claims Handling, Fidelity Guarantee, Motor Fleet, Motor ULR & Motor Legal Expenses, Engineering Inspection, Group Personal Accident & Travel, School Journeys, excluding Broker Services

II.1.5) Estimated total value

Value excluding VAT: £4,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 6

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Lot 1 Combined Package option in respect of Lots 2, 3 and 4

II.2) Description

II.2.1) Title

Lot 1 Combined Package option in respect of Lots 2, 3 and 4

Lot No

1

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKH11 - Peterborough

Main site or place of performance

Peterborough

II.2.4) Description of the procurement

Lot 1 Combined Package option in respect of Lots 2, 3 and 4

II.2.5) Award criteria

Quality criterion - Name: Policy Cover / Weighting: 30%

Quality criterion - Name: Claims Handling / Weighting: 10%

Quality criterion - Name: Added Value and Innovation / Weighting: 5%

Quality criterion - Name: Social Value / Weighting: 5%

Price - Weighting: 50%

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 Property comprising Material Damage including Industrial and Commercial properties, Business Interruption, Contract Works, Money, Computers, Schools Balance of Risks and Specified All Risks

Lot No

2

II.2.2) Additional CPV code(s)

- 66516000 - Liability insurance services

II.2.3) Place of performance

NUTS codes

- UKH11 - Peterborough

Main site or place of performance

Peterborough

II.2.4) Description of the procurement

Lot 2 Property comprising Material Damage including Industrial and Commercial properties, Business Interruption, Contract Works, Money, Computers, Schools Balance of Risks and Specified All Risks

II.2.5) Award criteria

Quality criterion - Name: Policy Cover / Weighting: 30%

Quality criterion - Name: Claims Handling / Weighting: 10%

Quality criterion - Name: Added Value and Innovation / Weighting: 5%

Quality criterion - Name: Social Value / Weighting: 5%

Price - Weighting: 50%

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3 Casualty comprising Employers Liability, Public & Products Liability, Libel and Slander, Officials Indemnity, Land Charges, Public Health Act cover, Professional Indemnity and Fidelity Guarantee / Crime

Lot No

3

II.2.2) Additional CPV code(s)

- 66516000 - Liability insurance services

II.2.3) Place of performance

NUTS codes

- UKH11 - Peterborough

Main site or place of performance

Peterborough

II.2.4) Description of the procurement

Lot 3 Casualty comprising Employers Liability, Public & Products Liability, Libel and Slander, Officials Indemnity, Land Charges, Public Health Act cover, Professional Indemnity and Fidelity Guarantee / Crime

II.2.5) Award criteria

Quality criterion - Name: Policy Cover / Weighting: 30%

Quality criterion - Name: Claims Handling / Weighting: 10%

Quality criterion - Name: Added Value and Innovation / Weighting: 5%

Quality criterion - Name: Social Value / Weighting: 5%

Price - Weighting: 50%

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 4 Motor Fleet

Lot No

4

II.2.2) Additional CPV code(s)

- 66516000 - Liability insurance services

II.2.3) Place of performance

NUTS codes

- UKH11 - Peterborough

Main site or place of performance

Peterborough

II.2.4) Description of the procurement

Lot 4 Motor Fleet

II.2.5) Award criteria

Quality criterion - Name: Policy Cover / Weighting: 30%

Quality criterion - Name: Claims Handling / Weighting: 10%

Quality criterion - Name: Added Value and Innovation / Weighting: 5%

Quality criterion - Name: Social Value / Weighting: 5%

Price - Weighting: 50%

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 5 Engineering Insurance & Inspection

Lot No

5

II.2.2) Additional CPV code(s)

- 66516000 - Liability insurance services

II.2.3) Place of performance

NUTS codes

- UKH11 - Peterborough

Main site or place of performance

Peterborough

II.2.4) Description of the procurement

Lot 5 Engineering Insurance & Inspection

II.2.5) Award criteria

Quality criterion - Name: Policy Cover and Inspection Requirements / Weighting: 40%

Quality criterion - Name: Added Value and Innovation / Weighting: 5%

Quality criterion - Name: Social Value / Weighting: 5%

Price - Weighting: 50%

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 6 Group Personal Accident and Travel including Schools Off-Site and On-Site Activities

Lot No

6

II.2.2) Additional CPV code(s)

- 66516000 - Liability insurance services

II.2.3) Place of performance

NUTS codes

- UKH11 - Peterborough

Main site or place of performance

Peterborough

II.2.4) Description of the procurement

Lot 6 Group Personal Accident and Travel including Schools Off-Site and On-Site Activities

II.2.5) Award criteria

Quality criterion - Name: Policy Cover / Weighting: 30%

Quality criterion - Name: Claims Handling / Weighting: 10%

Quality criterion - Name: Added Value and Innovation / Weighting: 5%

Quality criterion - Name: Social Calue / Weighting: 5%

Price - Weighting: 50%

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Detail as appropriate in the tender documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please see within tender documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 February 2023

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 April 2023

IV.2.7) Conditions for opening of tenders

Date

3 February 2023

Local time

2:00pm

Place

Peterborough

Information about authorised persons and opening procedure

Procurement Team

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Peterborough City Council

Sand Martin House

Peterborough

PE2 8TY

Email

george.wallace@peterborough.gov.uk

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Peterborough City Council

Sand Martin House

Peterborough

PE2*TY

Email

george.wallace@peterborough.gov.uk

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Peterborough City Council

Peterborough

Country

United Kingdom