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Planning

## Incident Reporting Software

Weston College

UK3: Planned procurement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-036275

Procurement identifier (OCID): ocds-h6vhtk-05565a

Published 1 July 2025, 8:50am

## Changes to notice

This notice has been edited. The [previous version](#) is still available.

## Scope

## Reference

WCPR-188

## Description

To inform the market of a forthcoming procurement and to invite suppliers to participate in preliminary market engagement activities. The aim is to gather insights and feedback to help shape the specification and procurement approach for an Incident Reporting System with an integrated Risk Assessment Module for Weston College Group, with delivery and implementation scheduled for the 2026/27 academic year (by the end of August 2026).

## Total value (estimated)

- £75,000 excluding VAT
- £90,000 including VAT

Below the relevant threshold

## Contract dates (estimated)

- 1 September 2026 to 31 August 2029
- Possible extension to 31 August 2030
- 4 years

Description of possible extension:

The contract will commence on 01/09/2026 for a term of 3 years + 1 year.

## Main procurement category

Goods

## **CPV classifications**

- 48100000 - Industry specific software package
- 48600000 - Database and operating software package
- 48900000 - Miscellaneous software package and computer systems

## **Contract locations**

- UKK12 - Bath and North East Somerset, North Somerset and South Gloucestershire

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## **Participation**

### **This procurement is reserved for**

UK suppliers

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

## **Publication date of tender notice (estimated)**

1 November 2025

## **Enquiry deadline**

31 January 2026, 12:00pm

## **Tender submission deadline**

28 February 2026, 12:00pm

## **Submission address and any special instructions**

All enquiries relating to this tender process must be forwarded in writing via [WCGTender@weston.ac.uk](mailto:WCGTender@weston.ac.uk).

Completed ITT documents must be returned via email to [WCGTender@weston.ac.uk](mailto:WCGTender@weston.ac.uk) by (tbc). Late submissions or submissions sent, or copied, to any other address will not be considered.

## **Tenders may be submitted electronically**

No

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## **Procedure**

## Procedure type

Below threshold - open competition

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## Contracting authority

### Weston College

- UK Register of Learning Providers (UKPRN number): 10007459
- Public Procurement Organisation Number: PDXW-8796-BVPP

Knightstone Road

Weston-super-Mare

BS23 2AL

United Kingdom

Telephone: 01934 411 411

Email: [WCGTender@weston.ac.uk](mailto:WCGTender@weston.ac.uk)

Website: <http://www.weston.ac.uk>

Region: UKK12 - Bath and North East Somerset, North Somerset and South Gloucestershire

Organisation type: Public authority - sub-central government