

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/036275-2024>

Tender

TUR_2024_Travel Management Agency

British Council

F02: Contract notice

Notice identifier: 2024/S 000-036275

Procurement identifier (OCID): ocds-h6vhtk-04b521

Published 8 November 2024, 2:28pm

Section I: Contracting authority

I.1) Name and addresses

British Council

Mesrutiyet Cad. No: 34

Beyoglu Istanbul

E20 1JQ

Contact

Suzan Dogru Asik

Email

suzan.asik@britishcouncil.org

Country

Turkey

NUTS code

TR - Turkey

Internet address(es)

Main address

www.britishcouncil.org

Buyer's address

<https://in-tendhost.co.uk/britishcouncil>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/britishcouncil>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/britishcouncil>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Registered Charity

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

TUR_2024_Travel Management Agency

Reference number

BC/03700

II.1.2) Main CPV code

- 63500000 - Travel agency, tour operator and tourist assistance services

II.1.3) Type of contract

Services

II.1.4) Short description

The British Council Turkey seeks to contract a reliable and efficient Travel Services Agency to cater the travel needs of the organization. The services should include Airfare, Transfer, Visa, and other related services. Please refer to the tender documents attached for more details.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 63500000 - Travel agency, tour operator and tourist assistance services
- 63510000 - Travel agency and similar services
- 79997000 - Business travel services
- 63516000 - Travel management services
- 63515000 - Travel services

II.2.3) Place of performance

NUTS codes

- TR - Turkey

II.2.4) Description of the procurement

The British Council Turkey seeks to contract a reliable and efficient Travel Services Agency to cater the travel needs of the organization. The services should include Airfare, Transfer, Visa, and other related services. Please refer to the tender documents attached for more details.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Contract is for 24 months with an option to extend for another 2 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

In accordance with Regulations 57, 58 and 60 of the Public Contracts Regulations 2015, applicants will be assessed in accordance with the Public Contract Regulations 2015, on the basis of information provided in response to the Selection Questionnaire.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 December 2024

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

9 December 2024

Local time

10:15am

Place

British Council

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The High Court

London

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Suppliers who wish to express an interest and take part in the tender process will be required to register on our e-Tendering portal In-Tend hosted at <https://in-tendhost.co.uk/britishcouncil>. Once registered, bidders must log-in to the website where they can view the project and access the bidders pack and submit their return. Bidders will also be required to demonstrate their capability and `means of proof` will be required. These conditions are outlined in the ITT. The British Council will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.