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Award

Venue Hire, Graduation Ceremonies

Cardiff Metropolitan University

F15: Voluntary ex ante transparency notice

Notice identifier: 2024/S 000-036268

Procurement identifier (OCID): ocds-h6vhtk-04b51e

Published 8 November 2024, 2:01pm

Section I: Contracting authority/entity

I.1) Name and addresses

Cardiff Metropolitan University

Llandaff campus, Western Avenue, Llandaff

Cardiff

CF5 2YB

Email

purchasing@cardiffmet.ac.uk

Telephone

+44 2920417310

Country

United Kingdom

NUTS code

UKL22 - Cardiff and Vale of Glamorgan

Internet address(es)

Main address

<http://www.cardiffmet.ac.uk/procurement/>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0259

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Venue Hire, Graduation Ceremonies

Reference number

ITT/24/25

II.1.2) Main CPV code

- 79950000 - Exhibition, fair and congress organisation services

II.1.3) Type of contract

Services

II.1.4) Short description

The university wishes to hire a venue for its graduation ceremonies for a three year period commencing 2025 - 2027.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £760,000

II.2) Description

II.2.2) Additional CPV code(s)

- 79952000 - Event services

II.2.3) Place of performance

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

II.2.4) Description of the procurement

The university wishes to hire a venue for its graduation ceremonies for a three year period. The venue must be located in the city of Cardiff and needs to accommodate 1500 guests and students along with providing a range of peripheral services to support the graduation ceremonies. It must provide staging, ticketing expertise and excellent transport links for easy access.

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated without a prior call for competition

- The works, supplies or services can be provided only by a particular economic operator for the following reason:
 - absence of competition for technical reasons

Explanation:

No other suitable venue available for hire meets the university's needs within Cardiff. Therefore, the services can only be supplied by this particular economic operator for the following reasons;

As a modern metropolitan university located in the city of Cardiff, we require a venue that is based in the city itself, one that is iconic both in Wales and beyond its borders. One that is culturally unique, demonstrating Welsh heritage and architecture yet which is also internationally recognisable for our students and their families and invited guests. The venue must support local communities and share the values of the university, it must provide a unique cultural experience for students, their families and supporters. The location must provide staging, separate spaces for gowing and photography and provide circulation space for up to a thousand guests and five hundred students. It must provide additional seated space for streaming of the ceremonies to accommodate extended family members who are unable to be seated in the actual ceremony itself. The venue must provide ticketing expertise and technical assistance, easy accessibility for guests, good transportation links, excellent acoustics, a central city centre location, operational space for university staff working at the venue along with proximity to restaurants and catering facilities. No other venue in Cardiff meets all of the requirements listed.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract/concession

Contract No

ITT/24/25

A contract/lot is awarded: Yes

V.2) Award of contract/concession

V.2.1) Date of conclusion of the contract

30 September 2024

V.2.2) Information about tenders

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor/concessionaire

Wales Millennium Centre

Bute Place

Cardiff

CF105AL

Telephone

+44 0000000000

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

Yes

V.2.4) Information on value of contract/lot/concession (excluding VAT)

Initial estimated total value of the contract/lot/concession: £760,000

Total value of the contract/lot/concession: £760,000

Section VI. Complementary information

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=144893.](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=144893)

(WA Ref:144893)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom