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Contract

Mail Management Services

NHS Litigation Authority

F03: Contract award notice

Notice identifier: 2025/S 000-036258

Procurement identifier (OCID): ocds-h6vhtk-055650

Published 30 June 2025, 6:09pm

Section I: Contracting authority

I.1) Name and addresses

NHS Litigation Authority

8th Floor, 10 South Colonnade, Canary Wharf

London

E14 4PU

Contact

Procurement and Contracts

Email

nhsr.procurement@nhs.net

Telephone

+44 2078112700

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<https://www.resolution.nhs.uk/>

Buyer's address

<https://www.resolution.nhs.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Mail Management Services

Reference number

NHSR_284

II.1.2) Main CPV code

- 64110000 - Postal services

II.1.3) Type of contract

Services

II.1.4) Short description

Framework Call-off RM6280 Lot 6: Inbound and outbound mail management services

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £400,000

II.2) Description

II.2.2) Additional CPV code(s)

- 64121100 - Mail delivery services

II.2.3) Place of performance

NUTS codes

- UKI - London

II.2.4) Description of the procurement

Service Requirement:

The requirement is for a mail management service which broadly covers the following two elements:

- An inbound digital mail service for mail to be redirected to the provider offices to be scanned and uploaded to a secure online document repository, where NHSR can access the documents electronically.
- An outbound digital mail service for NHSR to transfer outbound documents to the provider using an electronic or web interface, for the provider to print, collate, fold, envelope and post out as letters.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

CCS Framework further competition RM6280 Postal Services & Solutions Lot 6.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

6 June 2025

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

XEROX (UK) LIMITED

Building 4 Uxbridge Business Park, Sanderson Road

Uxbridge

UB8 1DH

Email

uxb.bidteam@xerox.com

Telephone

+49 1895251133

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

00330754

Internet address

<http://www.xerox.com>

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £400,000

Lowest offer: £400,000 / Highest offer: £400,000 taken into consideration

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

High Court and Court of Appeal of England and Wales

Strand

London

WC2A 2LL

Email

internationalrelationsrudicialoffice@judiciary.uk

Country

United Kingdom

Internet address

<https://www.judiciary.uk/>