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Tender

Garden Assistance Scheme & Ad-Hoc Garden Works 2025 - 2028

North Lanarkshire Council

F02: Contract notice

Notice identifier: 2024/S 000-036251

Procurement identifier (OCID): ocds-h6vhtk-04b513

Published 8 November 2024, 12:54pm

Section I: Contracting authority

I.1) Name and addresses

North Lanarkshire Council

Civic Centre, Windmillhill Street

Motherwell

ML1 1AB

Contact

Paul Stewart

Email

stewartpa@northlan.gov.uk

Country

United Kingdom

NUTS code

UKM84 - North Lanarkshire

Internet address(es)

Main address

<http://www.northlanarkshire.gov.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00010

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Garden Assistance Scheme & Ad-Hoc Garden Works 2025 - 2028

Reference number

NLC-CPT-24-039

II.1.2) Main CPV code

- 77300000 - Horticultural services

II.1.3) Type of contract

Services

II.1.4) Short description

The requirements of this procurement exercise is to award contracts to 6 individual contractors to provide a Garden Maintenance Service and an Ad-Hoc Garden Works Service within 6 different geographical areas which collectively cover the whole of North Lanarkshire.

II.1.5) Estimated total value

Value excluding VAT: £6,600,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 1

II.2) Description

II.2.1) Title

Coatbridge

Lot No

1

II.2.2) Additional CPV code(s)

- 77300000 - Horticultural services
- 77314000 - Grounds maintenance services
- 77340000 - Tree pruning and hedge trimming
- 77312000 - Weed-clearance services
- 77313000 - Parks maintenance services
- 77310000 - Planting and maintenance services of green areas

II.2.3) Place of performance

NUTS codes

- UKM84 - North Lanarkshire

II.2.4) Description of the procurement

The service will operate throughout the growing season between approximately March and November each year and will provide nine (9) grass cuts with reforming edges on two (2) of these visits; two (2) weedkills; and three (3) hedge trims at each property, each year. The service is predominantly provided to elderly and infirm council tenants, but it may also be provided to non-council tenants who meet the same criteria on a chargeable basis. The Ad-Hoc Garden Works is to provide garden works to properties throughout North Lanarkshire, including general tidying and maintenance within gardens, grass cutting, hedge cutting, tree pruning, reforming garden areas, clearance of debris and path clearing, on an ad-hoc basis throughout North Lanarkshire. This ad-hoc service is predominantly carried out in void properties, properties recently allocated through the void process, or provided as an initial one-off service to elderly or infirm tenants who have been assessed and qualify to be included on our Garden Assistance Scheme.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council intends to include an additional 1 x 12 month extension period which can be utilised should circumstances arise that such an extension is required.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

II.2) Description

II.2.1) Title

The North (Kilsyth / Moodiesburn & surrounding areas)

Lot No

2

II.2.2) Additional CPV code(s)

- 77314000 - Grounds maintenance services

- 77340000 - Tree pruning and hedge trimming
- 77312000 - Weed-clearance services
- 77313000 - Parks maintenance services
- 77310000 - Planting and maintenance services of green areas
- 77300000 - Horticultural services

II.2.3) Place of performance

NUTS codes

- UKM84 - North Lanarkshire

II.2.4) Description of the procurement

The service will operate throughout the growing season between approximately March and November each year and will provide nine (9) grass cuts with reforming edges on two (2) of these visits; two (2) weedkills; and three (3) hedge trims at each property, each year. The service is predominantly provided to elderly and infirm council tenants, but it may also be provided to non-council tenants who meet the same criteria on a chargeable basis. The Ad-Hoc Garden Works is to provide garden works to properties throughout North Lanarkshire, including general tidying and maintenance within gardens, grass cutting, hedge cutting, tree pruning, reforming garden areas, clearance of debris and path clearing, on an ad-hoc basis throughout North Lanarkshire. This ad-hoc service is predominantly carried out in void properties, properties recently allocated through the void process, or provided as an initial one-off service to elderly or infirm tenants who have been assessed and qualify to be included on our Garden Assistance Scheme.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council intends to include an additional 12 month extension period which can be utilised should circumstances arise that such an extension is required.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

II.2) Description

II.2.1) Title

Airdrie & Cumbernauld

Lot No

3

II.2.2) Additional CPV code(s)

- 77300000 - Horticultural services
- 77314000 - Grounds maintenance services
- 77340000 - Tree pruning and hedge trimming
- 77312000 - Weed-clearance services
- 77313000 - Parks maintenance services
- 77310000 - Planting and maintenance services of green areas

II.2.3) Place of performance

NUTS codes

- UKM84 - North Lanarkshire

II.2.4) Description of the procurement

The service will operate throughout the growing season between approximately March and November each year and will provide nine (9) grass cuts with reforming edges on two (2) of these visits; two (2) weedkills; and three (3) hedge trims at each property, each year. The service is predominantly provided to elderly and infirm council tenants, but it may also be provided to non-council tenants who meet the same criteria on a chargeable basis. The Ad-Hoc Garden Works is to provide garden works to properties throughout North Lanarkshire, including general tidying and maintenance within gardens, grass cutting, hedge cutting, tree pruning, reforming garden areas, clearance of debris and path clearing, on an ad-hoc basis throughout North Lanarkshire. This ad-hoc service is predominantly carried out in void properties, properties recently allocated through the void process, or provided as an initial one-off service to elderly or infirm tenants who have been assessed and qualify to be included on our Garden Assistance Scheme.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council intends to include an additional 12 month extension period which can be utilised should circumstances arise that such an extension is required.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

II.2) Description

II.2.1) Title

Bellshill

Lot No

4

II.2.2) Additional CPV code(s)

- 77300000 - Horticultural services
- 77314000 - Grounds maintenance services
- 77340000 - Tree pruning and hedge trimming
- 77312000 - Weed-clearance services
- 77313000 - Parks maintenance services
- 77310000 - Planting and maintenance services of green areas

II.2.3) Place of performance

NUTS codes

- UKM84 - North Lanarkshire

II.2.4) Description of the procurement

The service will operate throughout the growing season between approximately March

and November each year and will provide nine (9) grass cuts with reforming edges on two (2) of these visits; two (2) weedkills; and three (3) hedge trims at each property, each year. The service is predominantly provided to elderly and infirm council tenants, but it may also be provided to non-council tenants who meet the same criteria on a chargeable basis. The Ad-Hoc Garden Works is to provide garden works to properties throughout North Lanarkshire, including general tidying and maintenance within gardens, grass cutting, hedge cutting, tree pruning, reforming garden areas, clearance of debris and path clearing, on an ad-hoc basis throughout North Lanarkshire. This ad-hoc service is predominantly carried out in void properties, properties recently allocated through the void process, or provided as an initial one-off service to elderly or infirm tenants who have been assessed and qualify to be included on our Garden Assistance Scheme.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council intends to include an additional 12 month extension period which can be utilised should circumstances arise that such an extension is required.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

II.2) Description

II.2.1) Title

Motherwell

Lot No

5

II.2.2) Additional CPV code(s)

- 77300000 - Horticultural services
- 77314000 - Grounds maintenance services
- 77340000 - Tree pruning and hedge trimming
- 77312000 - Weed-clearance services
- 77313000 - Parks maintenance services
- 77310000 - Planting and maintenance services of green areas

II.2.3) Place of performance

NUTS codes

- UKM84 - North Lanarkshire

II.2.4) Description of the procurement

The service will operate throughout the growing season between approximately March and November each year and will provide nine (9) grass cuts with reforming edges on two (2) of these visits; two (2) weedkills; and three (3) hedge trims at each property, each year. The service is predominantly provided to elderly and infirm council tenants, but it may also be provided to non-council tenants who meet the same criteria on a chargeable basis. The Ad-Hoc Garden Works is to provide garden works to properties throughout North Lanarkshire, including general tidying and maintenance within gardens, grass cutting, hedge cutting, tree pruning, reforming garden areas, clearance of debris and path clearing, on an ad-hoc basis throughout North Lanarkshire. This ad-hoc service is predominantly carried out in void properties, properties recently allocated through the void

process, or provided as an initial one-off service to elderly or infirm tenants who have been assessed and qualify to be included on our Garden Assistance Scheme.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council intends to include an additional 12 month extension period which can be utilised should circumstances arise that such an extension is required.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

II.2) Description

II.2.1) Title

Wishaw & Shotts

Lot No

6

II.2.2) Additional CPV code(s)

- 77300000 - Horticultural services
- 77314000 - Grounds maintenance services
- 77340000 - Tree pruning and hedge trimming
- 77312000 - Weed-clearance services
- 77313000 - Parks maintenance services
- 77310000 - Planting and maintenance services of green areas

II.2.3) Place of performance

NUTS codes

- UKM84 - North Lanarkshire

II.2.4) Description of the procurement

The service will operate throughout the growing season between approximately March and November each year and will provide nine (9) grass cuts with reforming edges on two (2) of these visits; two (2) weedkills; and three (3) hedge trims at each property, each year. The service is predominantly provided to elderly and infirm council tenants, but it may also be provided to non-council tenants who meet the same criteria on a chargeable basis. The Ad-Hoc Garden Works is to provide garden works to properties throughout North Lanarkshire, including general tidying and maintenance within gardens, grass cutting, hedge cutting, tree pruning, reforming garden areas, clearance of debris and path clearing, on an ad-hoc basis throughout North Lanarkshire. This ad-hoc service is predominantly carried out in void properties, properties recently allocated through the void process, or provided as an initial one-off service to elderly or infirm tenants who have been assessed and qualify to be included on our Garden Assistance Scheme.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council intends to include an additional 12 month extension period which can be utilised should circumstances arise that such an extension is required.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Further information is contained within the tender document suite and can be downloaded from the additional documentation area within the PCS-T portal.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 December 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

11 December 2024

Local time

12:00pm

Information about authorised persons and opening procedure

Tenders received will be opened in accordance with condition 18.5 of the Councils General Contract Standing Orders. Date and time of the Opening of Tenders (as stated above) is subject to change at the Councils sole discretion.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

TENDERERS PLEASE NOTE: Police Scotland identified a number of business areas which have a high risk of infiltration by Serious and Organised Crime groups; this Framework belongs to one such area and as such the Authority reserves the right to include enhanced probity checks prior to any contract award, including sharing tenderer information with Police Scotland.

The tender pack includes a schedule for the Declaration of non-involvement in serious organised crime; this is a mandatory tender submission requirement for all tenderers.

One company to be appointed to each lot – six companies in total. Tenderers bidding for multiple lots will be required to rank their lot preference across the lots they bid for. There is a section built into PCS-T within the Technical envelope where bidders will indicate their preference in the event that a tenderer is ranked one in multiple lots.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 27908. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Bidders should refer to the requirements stated within PCS-Tender.

(SC Ref:781996)

VI.4) Procedures for review

VI.4.1) Review body

Scottish Courts

Edinburgh

Country

United Kingdom