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Contract

Staff Engagement Surveys

UNIVERSITY OF SOUTHAMPTON

F03: Contract award notice

Notice identifier: 2023/S 000-036244

Procurement identifier (OCID): ocds-h6vhtk-03c507

Published 8 December 2023, 2:43pm

Section I: Contracting authority

I.1) Name and addresses

UNIVERSITY OF SOUTHAMPTON

University of Southampton, UNIVERSITY ROAD

Southampton

SO17 1BJ

Contact

Rosie Pringle

Email

procurement@soton.ac.uk

Telephone

+44 2380595000

Country

United Kingdom

Region code

UKJ32 - Southampton

UK Register of Learning Providers (UKPRN number)

10007158

Internet address(es)

Main address

<http://www.southampton.ac.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Staff Engagement Surveys

Reference number

2023UoS-0719

II.1.2) Main CPV code

- 79311000 - Survey services

II.1.3) Type of contract

Services

II.1.4) Short description

The University is seeking to work with a supplier who can ideally provide us with a self-service survey tool to enable us to effectively deliver the range of surveys we desire. The essential requirements include at least 3 surveys per year: an annual staff engagement survey and compulsory surveys required by our commitments to a range of EDI Charter Marks (minimum 2 per annum). The ability to run exit surveys would be highly desirable but not the primary requirement.

The supplier will need to offer the ability to measure results via reporting or surveying tools and these need to offer agile and insightful data that can enable management to take quick, relevant action and to make timely interventions as appropriate. The supplier is required to annually conduct a minimum of 5 university wide staff engagement surveys.

Please note this opportunity has been awarded.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £301,575

II.2) Description**II.2.2) Additional CPV code(s)**

- 79311100 - Survey design services
- 79311200 - Survey conduction services

II.2.3) Place of performance

NUTS codes

- UKJ32 - Southampton

Main site or place of performance

University of Southampton, University Road, SO17 1BJ

II.2.4) Description of the procurement

The University is seeking to work with a supplier who can ideally provide us with a self-service survey tool to enable us to effectively deliver the range of surveys we desire. The

essential requirements include at least 3 surveys per year: an annual staff engagement survey and compulsory surveys required by our commitments to a range of EDI Charter Marks (minimum 2 per annum). The ability to run exit surveys would be highly desirable but not the primary requirement.

The supplier will need to offer the ability to measure results via reporting or surveying tools and these need to offer agile and insightful data that can enable management to take quick, relevant action and to make timely interventions as appropriate. The supplier is required to annually conduct a minimum of 5 university wide staff engagement surveys.

Please note this opportunity has been awarded.

II.2.5) Award criteria

Quality criterion - Name: Proposed solution for staff surveys / Weighting: 10

Quality criterion - Name: Implementation Plan / Weighting: 5

Quality criterion - Name: Benchmarking Capability / Weighting: 25

Quality criterion - Name: Maximising Confidentiality and Anonymity / Weighting: 10

Quality criterion - Name: Meeting Deadlines / Weighting: 10

Quality criterion - Name: Service support, flexibility, and account management / Weighting: 5

Quality criterion - Name: Interview Response / Weighting: 10

Price - Weighting: 25

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-012259](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

7 December 2023

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

People Insight Limited

International House, 36-38 Cornhill

London

EC3V 3NG

Country

United Kingdom

NUTS code

- UKJ32 - Southampton

Companies House

05224597

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £301,575

Total value of the contract/lot: £301,575

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

University of Southampton

University of Southampton, UNIVERSITY ROAD

Southampton

SO17 1BJ

Email

procurement@soton.ac.uk

Telephone

+44 2380595000

Country

United Kingdom