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Tender

## **Specialist Upskilling Courses**

West Yorkshire Combined Authority

F02: Contract notice

Notice identifier: 2023/S 000-036206

Procurement identifier (OCID): ocids-h6vhtk-0422bf

Published 8 December 2023, 12:50pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Yorkshire Combined Authority

Wellington House, 40-50 Wellington Street

Leeds

LS1 2DE

#### **Contact**

Andy Serotsky

#### **Email**

[andrew.serotsky@westyorks-ca.gov.uk](mailto:andrew.serotsky@westyorks-ca.gov.uk)

#### **Telephone**

+44 0113123456

#### **Country**

United Kingdom

**Region code**

UKE - Yorkshire and the Humber

**National registration number**

8876556

**Internet address(es)**

Main address

<https://www.westyorks-ca.gov.uk>

Buyer's address

<https://yortender.eu-supply.com/ctm/Company/CompanyInformation/Index/103257>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=75156&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=75156&B=UK)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=75156&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=75156&B=UK)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Specialist Upskilling Courses

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Combined Authority is seeking to contract with multiple providers to deliver courses to upskill individuals, with delivery up to 30/09/24. Progression tracking will end 31/03/25. The aim is to support individuals into new roles, new or enhanced self-employment opportunities, or take on additional responsibilities in their existing role, and providers will be paid based on evidence of participant starts, completions and progressions. The activity must add value to national & local policy and not duplicate or undermine delivery already being undertaken by other funded provision. Courses should be complementary to existing provision, including digital offers under AEB funding. As this training is to be delivered at Level 3 & above, AEB provision may act as a stepping stone onto a Skills Connect course, with the aim of an individual progressing into employment. Learning needs to be delivered at a level and length where individuals can progress based on the course content.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,442,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

## Enhancing Workplace Diversity and Recruitment Practices for Employers

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKE - Yorkshire and the Humber

### **II.2.4) Description of the procurement**

As West Yorkshire becomes increasingly diverse, as do workplaces. In line with that, recent economic circumstances coupled with changes in lifestyle mean that a rising number of individuals are looking to enter or re-enter the workforce, but lack the confidence, labour market knowledge and soft skills to do so. We believe that the above outlined courses would guide employers in supporting and retaining their staff. This is to provide a minimum of 105 individuals to be trained in Enhancing Workplace Diversity and Recruitment Practices.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £147,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

12 February 2024

End date

31 March 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Supporting Individuals from Underrepresented Groups into Employment

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services

#### **II.2.3) Place of performance**

NUTS codes

- UKE - Yorkshire and the Humber

#### **II.2.4) Description of the procurement**

Recent economic circumstances coupled with changes in lifestyle mean that a rising number of individuals are looking to enter or re-enter the workforce, but lack the confidence, labour market knowledge and soft skills to do so. We believe that the above outlined courses would support disadvantaged individuals to access meaningful employment. This is to provide training for a minimum of 145 individuals to support them into employment.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £203,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

12 February 2024

End date

31 March 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Supporting Organisations to Secure Funding and Build Capacity

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKE - Yorkshire and the Humber

### **II.2.4) Description of the procurement**

Various sectors and organisations now rely on securing funding through a range of means in order to grow their enterprises and ensure they are sustainable. Modules could include how to identify and diversify funding streams, fundraising techniques, bid writing, presenting proposals, using data and technology to make clear business cases, and capacity building. This is to provide a minimum of 200 individuals, with training and support in how to secure funding and build capacity through various means.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £280,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

12 February 2024

End date

31 March 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Getting Into the Professional Services Sector

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKE - Yorkshire and the Humber

### **II.2.4) Description of the procurement**

Within West Yorkshire, a wide range of school and college leavers and University graduates complete their qualifications without having clear career progression plans. It is our ambition that the above outlined courses would support these individuals to access robust careers in various professional service roles through the provision of labour market information, insights from employers, and guidance on applying transferable skills and knowledge to particular roles in the sector. This is to provide a minimum of 250 individuals with careers advice and support in accessing roles in the Professional Services Sector.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £350,000



### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

12 February 2024

End date

31 March 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Accessing Public Sector roles - including in Local Councils, Emergency Services & Mayoral CAs

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKE - Yorkshire and the Humber

#### **II.2.4) Description of the procurement**

Courses that would address this challenge would support individuals in understanding the varied and interesting nature of public sector work and the many advantages of working in this area, along with practical information on completing application processes. To ensure that the employer application element of the course is relevant and fit for purpose, it will be expected that Public Sector employers would co-design the course. This is to provide a minimum of 150 individuals with careers advice and support in accessing Level 3+ roles in the Public Sector.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £210,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

12 February 2024

End date

31 March 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Civil Service Opportunities

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKE - Yorkshire and the Humber

### **II.2.4) Description of the procurement**

This is to provide a minimum of 100 individuals with careers advice, support, essential digital skills and application process guidance into the Civil Service. The demographics for this lot will be split as below:

- 50 individuals over 50
- 50 individuals who identify as having a disability, are from an ethnic minority, or are female

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £140,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

12 February 2024

End date

31 March 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Beyond Brontës: The Mayors Screen Diversity Programme

Lot No

7

#### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services

#### **II.2.3) Place of performance**

NUTS codes

- UKE - Yorkshire and the Humber

#### **II.2.4) Description of the procurement**

The provider is required to design and deliver a blended, bespoke and impactful TV and

film production training programme to be delivered over 12 months, designed to meet the needs of the above target cohort from across West Yorkshire. For all purposes, the programme is to be known as “Beyond Brontës: The Mayor's Screen Diversity Programme”. Nurturing and retaining skills and talent within the region should be at the forefront of the programme, with a focus on diversity to ensure diverse talent. The budget available is £112,000. In addition to the funds available through this procurement exercise, a further grant of up to £75,000.00 may be made available to the appointed provider to subsidise participant wages in order to support the securing of employment as a result of skills they have acquired through the course. The course will be made up of a minimum of 80 selected people from diverse backgrounds, with the provider able to deliver cohorts of appropriate sizes through the duration of the contract.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £112,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

12 February 2024

End date

31 March 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 January 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 10 January 2025

#### **IV.2.7) Conditions for opening of tenders**

Date

12 January 2024

Local time

2:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

London

Country

United Kingdom