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Contract

## **DfT Workplace Adjustments: A Package Covering Assessments, Software Procurement and related Management**

Department for Transport

F03: Contract award notice

Notice identifier: 2023/S 000-036172

Procurement identifier (OCID): ocds-h6vhtk-0422a7

Published 8 December 2023, 10:34am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Transport

Great Minster House, 33 Horseferry Road

London

SW1P 4DR

#### **Contact**

Charles Jansen

#### **Email**

[DfTProcurement@dft.gsi.gov.uk](mailto:DfTProcurement@dft.gsi.gov.uk)

#### **Country**

United Kingdom

## **Region code**

UK - United Kingdom

## **Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/department-for-transport>

## **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

## **I.5) Main activity**

Other activity

Transport

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

DfT Workplace Adjustments: A Package Covering Assessments, Software Procurement and related Management

#### **II.1.2) Main CPV code**

- 79900000 - Miscellaneous business and business-related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This contract has been awarded, via a competitive procedure, to Bennett Workplace Solutions Ltd. The supplier will provide workplace assessments and specialised software which is outside the remit of standard IT provision for staff. This includes software and assessments for staff with disability and/or health conditions, such as (holistic) Workplace Needs Assessments for those who are neurodiverse.

The service will include providing any compatible equipment, relevant advice, coaching or training on the software items in scope of this requirement, as well as workplace strategy coaching.

The contract has an initial term of 1 year, beginning on 9th December 2023 and concluding on 6th December 2024. It includes options to extend for a further:

- One year from 09 December 2024 to 07 December 2025
- One year from 08 December 2025 to 06 December 2026
- One year from 07 December 2026 to 05 December 2027

These options are to be offered at the Department for Transport's discretion (and subject to internal approvals), and the award of this contract does not constitute a commitment to extend. The maximum annual value of this contract is £80,000.00, excluding VAT.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £320,000

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

This contract has been awarded, via a competitive procedure, to Bennett Workplace Solutions Ltd. The supplier will provide workplace assessments and specialised software which is outside the remit of standard IT provision for staff. This includes software and assessments for staff with disability and/or health conditions, such as (holistic) Workplace Needs Assessments for those who are neurodiverse.

The service will include providing any compatible equipment, relevant advice, coaching or training on the software items in scope of this requirement, as well as workplace strategy coaching.

### **II.2.5) Award criteria**

Quality criterion - Name: Processes and Timeframes for Responding to Requests / Weighting: 15

Quality criterion - Name: Additional Support Offered / Weighting: 5

Quality criterion - Name: Maximisation of Value for Money / Weighting: 10

Quality criterion - Name: Ensuring that recommendations are appropriate / Weighting: 15

Quality criterion - Name: Process for virtual assessments / Weighting: 5

Quality criterion - Name: Capability to support DfT's nationwide requirements / Weighting: 10

Quality criterion - Name: Social Value - environmental Impact / Weighting: 5

Quality criterion - Name: Social Value - Support of Employees on the contract / Weighting: 5

Cost criterion - Name: Commercial / Weighting: 30

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract has an initial term of 1 year, beginning on 9th December 2023 and concluding on 6th December 2024. It includes options to extend for a further:

- One year from 09 December 2024 to 07 December 2025
- One year from 08 December 2025 to 06 December 2026
- One year from 07 December 2026 to 05 December 2027

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

The award of this contract follows the publication of an ex ante transparency notice:

<https://www.find-tender.service.gov.uk/Notice/033416-2023>

This contract was awarded following an early market engagement exercise, in which suppliers were invited to submit an expression of interest via. a notice on Contracts Finder:

<https://www.contractsfinder.service.gov.uk/notice/b51a027b-6175-4d78-8963-ffde4a43e0de?origin=SearchResults&p=1>

The call for expressions of interest was published on 24 July 2023. Respondents to this call were then invited to submit a tender. A notice was initially omitted because the approved spend on the contract, barring extension options is below the threshold for publication. This voluntary transparency notice aims to remedy, due to the fact that if all extension contracts are utilised, the maximum value of the contract will be £320,000.

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

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## Section V. Award of contract

### Contract No

TRHR3281

### Lot No

1

## **Title**

Provision of DfT Workplace Adjustments: A Package Covering Assessments, Software Procurement and Management

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

7 December 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 8

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Bennett Workplace Solutions Ltd

Bennett House, Viking Street

Bolton

BL3 2RR

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £320,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Department for Transport

London

Country

United Kingdom