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Tender

GUHG Internal Audit Services

GRAND UNION HOUSING GROUP LIMITED

F02: Contract notice

Notice identifier: 2022/S 000-036142

Procurement identifier (OCID): ocds-h6vhtk-03932a

Published 21 December 2022, 10:04am

Section I: Contracting authority

I.1) Name and addresses

GRAND UNION HOUSING GROUP LIMITED

K2, Timbold Drive

Milton Keynes

MK76BZ

Contact

Ken Murray

Email

ken.murray@guhg.co.uk

Country

United Kingdom

Region code

UKJ12 - Milton Keynes

Companies House

RS007853

Internet address(es)

Main address

<https://www.guhg.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/grandunionhousing>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/grandunionhousing>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

GUHG Internal Audit Services

Reference number

ID-363

II.1.2) Main CPV code

- 79212200 - Internal audit services

II.1.3) Type of contract

Services

II.1.4) Short description

Grand Union Housing Group (GUHG) is looking to appoint a single organisation to act as its internal auditor in compliance with its corporate governance requirements. The internal auditor will report to GUHG's Audit & Risk Committee and will work closely with its Executive Management Team.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79212100 - Financial auditing services

II.2.3) Place of performance

NUTS codes

- UKJ12 - Milton Keynes

II.2.4) Description of the procurement

The main activities to be undertaken by the appointed internal auditor are as follows:

- review the effectiveness and efficiency of accounting systems and internal controls.
- review the effectiveness and efficiency of non-financial systems and controls.
- review the effectiveness and efficiency of processes by which risks are identified, analysed and managed.
- review the reliability and integrity of corporate management information.
- undertake routine financial performance reviews.
- recommend operating improvements to ensure greater value for money
- develop an annual work programme in conjunction with the Audit & Risk Committee.
- carry out special reviews as required.
- present reports and meet with the Audit & Risk Committee on a routine basis as agreed.

The above list is not necessarily exhaustive.

The contracting authority may also be required to provide ad-hoc tax and VAT advice.

It is envisaged that services required will entail circa 40 / 50 days per annum, and be of an estimated annual value of circa £60,000 - £80,000 (excluding VAT). The duration and values stated are estimates only, based upon previous years' experience.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The contract is initially for 36 months with the option to extend for a further 24 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The contract is initially for 36 months with the option to extend for a further 24 months.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

In accordance with the provisions defined in the PQQ and Tender Documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 January 2023

Local time

1:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

30 January 2023

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom