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Tender

Boston Borough Council, East Lindsey District Council and South Holland District Council Invitation to Tender Recruitment Agency – Framework Agreement

Public Sector Partnership Services Ltd
Public Sector Partnership Services Ltd

F02: Contract notice

Notice identifier: 2024/S 000-036141

Procurement identifier (OCID): ocds-h6vhtk-04b4c5

Published 7 November 2024, 3:34pm

Section I: Contracting authority

I.1) Name and addresses

Public Sector Partnership Services Ltd

2 New Bailey, 6 Stanley Street, Salford, Greater Manchester, United Kingdom, M3 5GS

Greater Manchester

M3 5GS

Contact

Kiera Marsters

Email

procurement@pspsl.co.uk

Telephone

+44 7766361879

Country

United Kingdom

NUTS code

UKF3 - Lincolnshire

Internet address(es)

Main address

<https://www.pspsl.co.uk>

I.1) Name and addresses

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Main address

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I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://in-tendhost.co.uk/pspslprocurement/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Boston Borough Council, East Lindsey District Council and South Holland District Council
Invitation to Tender Recruitment Agency – Framework Agreement

Reference number

PSPS000091

II.1.2) Main CPV code

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.1.3) Type of contract

Services

II.1.4) Short description

South Holland District Council, Boston Borough Council and East Lindsey District Council have formed an innovative partnership delivering services across the sub-region. This framework seeks to identify efficiencies in recruitment agency services for its operational services. The Councils are inviting tenders for a multiple-supplier framework agreement, for the provision of Recruitment Agency services for Waste Services, Street Cleansing and Grounds Maintenance, as well as occasionally Technical and Administrative roles, such as Waste and Transport managers.

II.1.5) Estimated total value

Value excluding VAT: £1,800,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

South Holland District Council

Lot No

1

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 90500000 - Refuse and waste related services
- 79620000 - Supply services of personnel including temporary staff

- 90510000 - Refuse disposal and treatment
- 90512000 - Refuse transport services
- 79600000 - Recruitment services
- 79610000 - Placement services of personnel

II.2.3) Place of performance

NUTS codes

- UKF3 - Lincolnshire

Main site or place of performance

South Holland District

II.2.4) Description of the procurement

South Holland District Council seeks agency staff to cover holiday and sickness absences for the following teams:• Refuse• Recycling• Garden Waste• Street Cleansing• Grounds MaintenanceRoles Needed• HGV Drivers (Category C)• General OperativesFlexibility: Staff should ideally be flexible to work across any of the above services.Agency Spend: In the fiscal year 2023/24, the agency spend for these services was £1,392,374.85.Depot Locations: Operatives will be based at one of the following depots, as directed:• West Marsh Road, Spalding• Bervor Close, Wardentree Park, SpaldingContract Value: Due to a major recruitment campaign, the estimated value of the contract for 2024/25 is £328,000.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,300,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

Yes

Description of renewals

1 extension period of 12 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Boston Borough Council

Lot No

2

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 79620000 - Supply services of personnel including temporary staff
- 79600000 - Recruitment services

- 90500000 - Refuse and waste related services
- 90512000 - Refuse transport services
- 90510000 - Refuse disposal and treatment
- 79610000 - Placement services of personnel

II.2.3) Place of performance

NUTS codes

- UKF3 - Lincolnshire

Main site or place of performance

Boston Borough

II.2.4) Description of the procurement

Boston Borough Council seeks agency staff for the following roles:• Refuse Drivers (Category C)• Street scene Operatives• Grounds Maintenance Operatives• Refuse OperativesAgency Spend: In the fiscal year 2023/24, the Council spent £102,831.90 on these services.Depot Location: Staff will be based at the Council's depot on St Johns Road in Boston.Purpose: The agency staff are required to:• Backfill vacancies• Provide temporary cover• Meet additional resource requirements• Cover sickness absences

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

Yes

Description of renewals

1 extension period of 12 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

East Lindsey District Council

Lot No

3

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 79620000 - Supply services of personnel including temporary staff
- 79600000 - Recruitment services
- 90500000 - Refuse and waste related services

- 90512000 - Refuse transport services
- 90510000 - Refuse disposal and treatment
- 79610000 - Placement services of personnel

II.2.3) Place of performance

NUTS codes

- UKF3 - Lincolnshire

Main site or place of performance

East Lindsey District

II.2.4) Description of the procurement

East Lindsey District Council seeks agency staff for the following roles: • Refuse freighter drivers (Category C) • Waste Collection Operatives • Market Stall Erectors • Operative for Grounds and Street Maintenance Agency Spend: In the fiscal year 2023/24, the Council spent a total of £655,000 on these services, this includes £300,000 on Waste Collection Operatives and £355,000 on Grounds Maintenance Operatives. Staff Locations: All refuse and market staff are based in Louth. Grounds maintenance staff can be based in Louth, Mablethorpe, and Skegness, with 66% of the expenditure in Skegness. Purpose: The agency expenditure covers vacancy management and sickness absence. Additional Requirements: Occasionally, the councils require agency supply for: • Technical and administrative employees in waste and neighbourhood services • Professional employees, such as waste managers and transport managers

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £650,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

Yes

Description of renewals

1 extension period of 12 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

N/A

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 January 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 7 April 2025

IV.2.7) Conditions for opening of tenders

Date

8 January 2025

Local time

8:30am

Place

Opening electronically via formal opening ceremony on our e-Tendering Portal.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Public Sector Partnership Services Ltd

Greater Manchester

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

N/A

VI.4.4) Service from which information about the review procedure may be obtained

Public Sector Partnership Services Ltd

Greater Manchester

Country

Afghanistan

