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Tender

## Supply and Distribution of Soft Drinks

Corporate Officer of the House of Commons

Corporate Officer of the House of Lords

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-036138

Procurement identifier (OCID): ocds-h6vhtk-0555fa ([view related notices](#))

Published 30 June 2025, 2:18pm

## Scope

## Description

Supply and distribution of soft drinks to the Parliamentary Estate's in-house catering services, via an off-site consolidation centre. The contract will be awarded to a sole supplier through an open, competitive process under the Procurement Act 2023.

## Total value (estimated)

- £541,666.67 excluding VAT
- £650,000 including VAT

Above the relevant threshold

## Contract dates (estimated)

- 1 November 2025 to 31 October 2027
- Possible extension to 31 October 2029
- 4 years

Description of possible extension:

The Authority may extend the Contract for a further period(s) of 2 (two) years in the format 2+1+1 in single or multiple terms, at its sole discretion.

## **Options**

The right to additional purchases while the contract is valid.

The Authority may extend the Contract for a further period(s) of 2 (two) years in the format 2+1+1 in single or multiple terms, at its sole discretion.

## **Main procurement category**

Goods

## **CPV classifications**

- 15982000 - Soft drinks

## **Contract locations**

- UK - United Kingdom
- UKI - London
- UKI32 - Westminster

## **Participation**

### **Legal and financial capacity conditions of participation**

N/A

### **Technical ability conditions of participation**

Refer to ITT Documents

### **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

15 July 2025, 12:00pm

### **Tender submission deadline**

28 July 2025, 12:00pm

## **Submission address and any special instructions**

<https://url.uk.m.mimecastprotect.com/s/0KbkCAN35CNzoPrnSGf8IGJijX?domain=atamis-ukparliament.my.site.com>

## **Tenders may be submitted electronically**

Yes

## **Languages that may be used for submission**

English

## **Award decision date (estimated)**

11 September 2025

## **Recurring procurement**

Publication date of next tender notice (estimated): 1 November 2027

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## **Award criteria**

Name	Description	Type	Weighting
Commercial	Refer to ITT Documents for methodology	Cost	60.00%
Quality Written	Refer to ITT Documentation	Quality	30.00%
Social Value	Refer to ITT Documentation	Quality	10.00%

## **Other information**

### **Payment terms**

Payment will be made within 30 days of receipt of a valid and undisputed invoice, in accordance with section 68(2) of the Procurement Act 2023 and the Late Payment of Commercial Debts (Interest) Act 1998.

### **Description of risks to contract performance**

Risks include supply chain volatility (e.g. CO<sub>2</sub> shortages, transport strikes, aluminium costs), and demand fluctuations due to parliamentary events or recess periods

### **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Open procedure

### **Justification for not publishing a preliminary market engagement notice**

Issued under PCR2015

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## Contracting authorities

### Corporate Officer of the House of Commons

- Public Procurement Organisation Number: PQCD-6982-LPZW

Parliament Square

LONDON

SW1A 0AA

United Kingdom

Email: [pcd@parliament.uk](mailto:pcd@parliament.uk)

Website: <https://www.parliament.uk/>

Region: UKI32 - Westminster

Organisation type: Public authority - central government

### Corporate Officer of the House of Lords

- Public Procurement Organisation Number: PRMR-5585-NTMY

Parliament Square

LONDON

SW1A 0AA

United Kingdom

Email: [pcd@parliament.uk](mailto:pcd@parliament.uk)

Website: <https://www.parliament.uk/>

Region: UKI32 - Westminster

Organisation type: Public authority - central government

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## Contact organisation

Contact [Corporate Officer of the House of Commons](#) for any enquiries.