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Planning

## **Market Engagement for the supply of Coffee & Ancillary products to University of Birmingham**

University of Birmingham C/O Pelican Procurement

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-036127

Procurement identifier (OCID): ocids-h6vhtk-042286

Published 7 December 2023, 4:03pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Birmingham C/O Pelican Procurement

Ascent 4

Farnborough

GU14 6XN

#### **Contact**

Elaine Keen

#### **Email**

[elaine.keen@pelicanprocurement.co.uk](mailto:elaine.keen@pelicanprocurement.co.uk)

#### **Telephone**

+44 1252938707

**Country**

United Kingdom

**NUTS code**

UKJ - South East (England)

**Internet address(es)**

Main address

[www.pelicanprocurementservices.co.uk](http://www.pelicanprocurementservices.co.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA5885](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA5885)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Market Engagement for the supply of Coffee & Ancillary products to University of Birmingham

#### II.1.2) Main CPV code

- 15000000 - Food, beverages, tobacco and related products

#### II.1.3) Type of contract

Supplies

#### II.1.4) Short description

1. The purpose of this Prior Information Notice (PIN) is to alert potential suppliers to an opportunity to supply the University of Birmingham with Coffee and Ancillary Products.
2. A supplier engagement day will take place towards the end of January 2024 where suppliers will be given the opportunity to attend a presentation by both Pelican Procurement and The University of Birmingham. As well as this suppliers will be taken on a tour of the campus and any relevant outlets which may be included in the contract. There will be a Q&A portion at the end of this session.
3. Pelican Procurement and The University of Birmingham will be running a Public Tender process for the supply and distribution of coffee and ancillary products. The procurement will be run and advertised via the Mytenders portal ([www.mytenders.co.uk](http://www.mytenders.co.uk))
4. This PIN does not formally signify the beginning of a procurement and does not constitute a commitment by The University of Birmingham to undertake any procurement exercise. In the event that The University of Birmingham decides to tender for the above mentioned tender, this will be issued via the Mytenders portal.
5. The total value of this contract is estimated to be 119 thousand GBP per year with a contract length of 3 years with an option for two 12 month extensions.
6. Potential suppliers should register their interest in this procurement via the Mytenders portal and email [elaine.keen@pelicanprocurement.co.uk](mailto:elaine.keen@pelicanprocurement.co.uk) by Friday 5th January 2024 to ensure they kept up to date on this opportunity including a Supplier Engagement Day in January (date to be confirmed with suppliers after the PIN interest deadline of the 5th

January 2024), where The University of Birmingham and Pelican Procurement will present and market test with suppliers the scope of the procurement opportunity.

Your email must clearly state:

- the name of this procurement The University of Birmingham Coffee & Ancillary Products Procurement.
- the name of the registered supplier; and
- the name and contact details for the registered individual sending the email.

7. The Supplier Engagement Day does not form part of a formal procurement process and The University of Birmingham reserves the right to decide whether or not to proceed with the procurement. Potential suppliers shall be solely responsible for any costs which they incur as a result of participating in any aspect of this supplier engagement exercise.

#### **II.1.5) Estimated total value**

Value excluding VAT: £119,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 15000000 - Food, beverages, tobacco and related products
- 15860000 - Coffee, tea and related products
- 15863000 - Tea
- 15863100 - Green tea
- 15863200 - Black tea
- 15861000 - Coffee
- 15861100 - Roasted coffee
- 15861200 - Decaffeinated coffee

#### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

#### **II.2.4) Description of the procurement**

Supply and Distribution of Coffee & Ancillary Products to The University of Birmingham

#### **II.3) Estimated date of publication of contract notice**

26 February 2024

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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### **Section VI. Complementary information**

#### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=230913](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=230913).

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