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Tender

Tree Maintenance Contract

Brandon Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-036115

Procurement identifier (OCID): ocds-h6vhtk-0551a2

Published 30 June 2025, 1:58pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Scope

Reference

BTC/2526/001

Description

Brandon Town Council have recently had a tree survey completed on their sites and are now looking for a contractor to deliver the works and maintenance detailed within that over a three year period.

Sites included are:

Victoria Avenue: This avenue is a densely tree lined footpath that starts at the sports ground and finishes close to the traffic lights on the London Road. These trees are regularly managed with re-pollarding works and have been maintained in this way for a significant time.

Orchard: The Orchard is accessed via Coulson Lane and is primarily colonised by plum/blackthorn species, with some newly establishing fruit trees. This area has a small walking route, which leads under the mature trees within this area. A proactive management to mitigate all risks in this area would heavily damage the valuable amenity and landscape values that this area currently provides.

Brandon Cemetery & Churchyard: Both areas are heavily planted with pollarded lime trees which are clearly under a management program like Victoria Avenue is.

If you are interested in this contract, please contact office@brandon-tc.gov.uk for a copy of the report.

Quotes should include separate costs for current works required and maintenance works over the remaining period.

Total value (estimated)

- £35,000 excluding VAT
- £42,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 31 August 2028
- 3 years

Main procurement category

Services

CPV classifications

- 03452000 - Trees
- 50000000 - Repair and maintenance services

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

25 July 2025, 3:00pm

Tender submission deadline

1 August 2025, 12:00pm

Submission address and any special instructions

All tenders must be posted, in double sealed envelopes, marked 'Tender Application' and addressed to:

Tina Cunnell - Town Clerk

Brandon Town Council

Old School House

Market Hill

Brandon

Suffolk

IP27 0JT

All applications will be opened on Monday 4th August 2025.

Tenders may be submitted electronically

No

Languages that may be used for submission

English

Award decision date (estimated)

15 August 2025

Award criteria

Name	Description	Type	Weighting
Experience	Previous experience and examples of similar projects and contracts	Quality	55%
Value for money		Price	45%

Other information**Applicable trade agreements**

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

[Tree Report - Brandon Town Council - 2025.pdf](#)

Technical specifications to be met

<https://www.brandon-tc.gov.uk/community/brandon-town-council-20066/tenders--quotes/>

Contracting authority

Brandon Town Council

- Public Procurement Organisation Number: PRGH-9265-DCMW

Old School House

Brandon 1

IP27 0AA

United Kingdom

Contact name: Jackie Prior

Telephone: +441842811844

Email: office@brandon-tc.gov.uk

Website: <https://www.brandon-tc.gov.uk/community/brandon-town-council-20066/home>

Region: UKH14 - Suffolk

Organisation type: Public authority - sub-central government