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Tender

## Tree Maintenance Contract

Brandon Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-036115

Procurement identifier (OCID): ocds-h6vhtk-0551a2

Published 30 June 2025, 1:58pm

## Changes to notice

This notice has been edited. The [previous version](#) is still available.

## Scope

## Reference

BTC/2526/001

## Description

Brandon Town Council have recently had a tree survey completed on their sites and are now looking for a contractor to deliver the works and maintenance detailed within that over a three year period.

Sites included are:

Victoria Avenue: This avenue is a densely tree lined footpath that starts at the sports ground and finishes close to the traffic lights on the London Road. These trees are regularly managed with re-pollarding works and have been maintained in this way for a significant time.

Orchard: The Orchard is accessed via Coulson Lane and is primarily colonised by plum/blackthorn species, with some newly establishing fruit trees. This area has a small walking route, which leads under the mature trees within this area. A proactive management to mitigate all risks in this area would heavily damage the valuable amenity and landscape values that this area currently provides.

Brandon Cemetery & Churchyard: Both areas are heavily planted with pollarded lime trees which are clearly under a management program like Victoria Avenue is.

If you are interested in this contract, please contact [office@brandon-tc.gov.uk](mailto:office@brandon-tc.gov.uk) for a copy of the report.

Quotes should include separate costs for current works required and maintenance works over the remaining period.

### **Total value (estimated)**

- £35,000 excluding VAT
- £42,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 September 2025 to 31 August 2028
- 3 years

## **Main procurement category**

Services

## **CPV classifications**

- 03452000 - Trees
- 50000000 - Repair and maintenance services

## **Contract locations**

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

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## **Participation**

## **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

25 July 2025, 3:00pm

### **Tender submission deadline**

1 August 2025, 12:00pm

### **Submission address and any special instructions**

All tenders must be posted, in double sealed envelopes, marked 'Tender Application' and addressed to:

Tina Cunnell - Town Clerk

Brandon Town Council

Old School House

Market Hill

Brandon

Suffolk

IP27 0JT

All applications will be opened on Monday 4th August 2025.

**Tenders may be submitted electronically**

No

**Languages that may be used for submission**

English

**Award decision date (estimated)**

15 August 2025

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**Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Experience	Previous experience and examples of similar projects and contracts	Quality	55%
Value for money		Price	45%

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**Other information****Applicable trade agreements**

- Government Procurement Agreement (GPA)

**Conflicts assessment prepared/revised**

Yes

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## Procedure

### Procedure type

Open procedure

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## Documents

### Associated tender documents

[Tree Report - Brandon Town Council - 2025.pdf](#)

### Technical specifications to be met

<https://www.brandon-tc.gov.uk/community/brandon-town-council-20066/tenders--quotes/>

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## Contracting authority

Brandon Town Council

- Public Procurement Organisation Number: PRGH-9265-DCMW

Old School House

Brandon 1

IP27 0AA

United Kingdom

Contact name: Jackie Prior

Telephone: +441842811844

Email: [office@brandon-tc.gov.uk](mailto:office@brandon-tc.gov.uk)

Website: <https://www.brandon-tc.gov.uk/community/brandon-town-council-20066/home>

Region: UKH14 - Suffolk

Organisation type: Public authority - sub-central government