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Tender

## **Provision of Grounds Maintenance Services & Associated Works**

Scottish Borders Housing Association Ltdf

F02: Contract notice

Notice identifier: 2023/S 000-036107

Procurement identifier (OCID): ocds-h6vhtk-042278

Published 7 December 2023, 2:47pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Borders Housing Association Ltdf

South Bridge House, Whinfield Road

Selkirk

TD7 5DT

#### **Contact**

John Gray

#### **Email**

[jgray@sbha.org.uk](mailto:jgray@sbha.org.uk)

#### **Telephone**

+44 1750724405

#### **Country**

United Kingdom

**NUTS code**

UKM91 - Scottish Borders

**Internet address(es)**

Main address

<http://www.sbha.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11442](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11442)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Grounds Maintenance Services & Associated Works

Reference number

SBHA GM 2024

#### **II.1.2) Main CPV code**

- 77314000 - Grounds maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Scottish Borders Housing Association (SBHA) is seeking to award a contract for the Provision of Grounds Maintenance Services across its Housing estates, full details of the services and the requirements are set out in the Specification of Requirements document.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services

#### **II.2.3) Place of performance**

NUTS codes

- UKM91 - Scottish Borders

Main site or place of performance

Scottish Borders

#### **II.2.4) Description of the procurement**

Scottish Borders Housing Association (SBHA) is seeking to award a contract for the Provision of Grounds Maintenance Services across its Housing estates, full details of the services and the requirements are set out in the Specification of Requirements document. The Service is expected to commence in April 2024 and is for an initial period of three (3) years. SBHA, may extend the Contract on two occasions for a period of twelve (12) months. The maximum possible term of the Contract is five (5) years. The estimated contract value is GBP450,000 per annum including VAT, totalling GBP2.2 million over the full term.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.6) Estimated value**

Value excluding VAT: £2,200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Service will commence in April 2024 and is for an initial period of three (3) years. SBHA, may extend the Contract on two occasions for a period of twelve (12) months. The maximum possible term of the Contract is five (5) years. The estimated contract value is GBP450,000 per annum including VAT, totalling GBP2.2 million over the full term.

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

SBHA has a growing estate, therefore suppliers are asked to note any additional premises will become part of the ongoing Services; the cost and impact of which will be discussed and agreed with the successful Supplier as a Contract variation based on contractual rates agreed. SBHA work collaboratively with other Anchor Institutions in the Scottish Borders. All businesses are exploring how we can all responsibly reduce our overall carbon emissions, targeting a just transition to net zero. Consequently, this may include mutually agreeing to carry out grounds' maintenance for others whilst in a specific area. This is very much in its early stages of consideration and potential suppliers are asked to consider how they can contribute to this, any risks they perceive or any innovative ideas to achieve it.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

During the life of the contract, additional services may be required. SBHA reserves the right to use any Supplier for these services, however, may refer these requirements to the successful Supplier in the first instance. These services will be treated as a Contract variation based on contractual rates agreed/

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Relevant selection criteria will be included in the SPD Scotland module

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

The relevant selection criteria will be included in the SPD Scotland module.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Relevant selection criteria will be included in the SPD Scotland module.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 January 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

15 January 2024

Local time

12:00pm

Place

Selkirk

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Quarter 3 2029

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Bidders are encouraged to read all additional documents when completing the bid to maximise the best possible results.

Ask any questions regarding the completion of the documentation and any responses from SBHA via the portal.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=752611](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=752611).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Appendix 2 Community Benefits Form should be completed and returned as part of the Bidder's response. The response will become a contractual obligation for the life of the Contract.

(SC Ref:752611)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=752611](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=752611)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Selkirk Sherriff Court

Ettrick Terrace

Selkirk

TD5 9SE

Country

United Kingdom