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Tender

Provision of Grounds Maintenance Services & Associated Works

Scottish Borders Housing Association Ltdf

F02: Contract notice

Notice identifier: 2023/S 000-036107

Procurement identifier (OCID): ocds-h6vhtk-042278

Published 7 December 2023, 2:47pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Borders Housing Association Ltdf

South Bridge House, Whinfield Road

Selkirk

TD7 5DT

Contact

John Gray

Email

jgray@sbha.org.uk

Telephone

+44 1750724405

Country

United Kingdom

NUTS code

UKM91 - Scottish Borders

Internet address(es)

Main address

<http://www.sbha.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11442

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Grounds Maintenance Services & Associated Works

Reference number

SBHA GM 2024

II.1.2) Main CPV code

- 77314000 - Grounds maintenance services

II.1.3) Type of contract

Services

II.1.4) Short description

Scottish Borders Housing Association (SBHA) is seeking to award a contract for the Provision of Grounds Maintenance Services across its Housing estates, full details of the services and the requirements are set out in the Specification of Requirements document.

II.1.5) Estimated total value

Value excluding VAT: £2,200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 77314000 - Grounds maintenance services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

Main site or place of performance

Scottish Borders

II.2.4) Description of the procurement

Scottish Borders Housing Association (SBHA) is seeking to award a contract for the Provision of Grounds Maintenance Services across its Housing estates, full details of the services and the requirements are set out in the Specification of Requirements document. The Service is expected to commence in April 2024 and is for an initial period of three (3) years. SBHA, may extend the Contract on two occasions for a period of twelve (12) months. The maximum possible term of the Contract is five (5) years. The estimated contract value is GBP450,000 per annum including VAT, totalling GBP2.2 million over the full term.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £2,200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Service will commence in April 2024 and is for an initial period of three (3) years. SBHA,

may extend the Contract on two occasions for a period of twelve (12) months. The maximum possible term of the Contract is five (5) years. The estimated contract value is GBP450,000 per annum including VAT, totalling GBP2.2 million over the full term.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

SBHA has a growing estate, therefore suppliers are asked to note any additional premises will become part of the ongoing Services; the cost and impact of which will be discussed and agreed with the successful Supplier as a Contract variation based on contractual rates agreed. SBHA work collaboratively with other Anchor Institutions in the Scottish Borders. All businesses are exploring how we can all responsibly reduce our overall carbon emissions, targeting a just transition to net zero. Consequently, this may include mutually agreeing to carry out grounds' maintenance for others whilst in a specific area. This is very much in its early stages of consideration and potential suppliers are asked to consider how they can contribute to this, any risks they perceive or any innovative ideas to achieve it.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

During the life of the contract, additional services may be required. SBHA reserves the right to use any Supplier for these services, however, may refer these requirements to the successful Supplier in the first instance. These services will be treated as a Contract variation based on contractual rates agreed/

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Relevant selection criteria will be included in the SPD Scotland module

III.1.2) Economic and financial standing

List and brief description of selection criteria

The relevant selection criteria will be included in the SPD Scotland module.

III.1.3) Technical and professional ability

List and brief description of selection criteria

Relevant selection criteria will be included in the SPD Scotland module.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 January 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

15 January 2024

Local time

12:00pm

Place

Selkirk

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Quarter 3 2029

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Bidders are encouraged to read all additional documents when completing the bid to maximise the best possible results.

Ask any questions regarding the completion of the documentation and any responses from SBHA via the portal.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=752611.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Appendix 2 Community Benefits Form should be completed and returned as part of the Bidder's response. The response will become a contractual obligation for the life of the Contract.

(SC Ref:752611)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=752611

VI.4) Procedures for review

VI.4.1) Review body

Selkirk Sherriff Court

Ettrick Terrace

Selkirk

TD5 9SE

Country

United Kingdom