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Tender

Cleaning Services at the Civic Centre for Wychavon District Council

Wychavon District Council

F02: Contract notice

Notice identifier: 2023/S 000-036065

Procurement identifier (OCID): ocids-h6vhtk-04225f

Published 7 December 2023, 11:35am

Section I: Contracting authority

I.1) Name and addresses

Wychavon District Council

Civic Centre, Queen Elizabeth Drive

Pershore

WR10 1PT

Email

procurement@wychavon.gov.uk

Country

United Kingdom

Region code

UKG12 - Worcestershire

Internet address(es)

Main address

<http://www.wychavon.gov.uk/>

Buyer's address

<http://www.wychavon.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cleaning Services at the Civic Centre for Wychavon District Council

Reference number

DN701499

II.1.2) Main CPV code

- 98000000 - Other community, social and personal services

II.1.3) Type of contract

Services

II.1.4) Short description

Wychavon District Council is inviting tenders for cleaning services at the Civic Centre, Queen Elizabeth Drive, Pershore. WR10 1PT

The Contractor is to provide a service to ensure that the Council's Civic Centre is kept clean and hygienic.

The Contractor will provide the Civic Centre with a cleaning service between the hours of 6.00pm and 8.00pm Monday to Friday excluding the Civic Suite. The Civic Suite to be cleaned between 7.00am and 9.00am each day Monday to Friday.

The Contractor will supply all equipment and consumables at its own expense.

Please see separate documents attached on the portal for more information.

The Council is using the e-procurement portal known as the Proactis Pro-Contract portal <https://procontract.due-north.com> to conduct this procurement exercise.

To gain access to the procurement documents, bidders will need to register their company details at the above website. Once registered, bidders will be emailed a log-in and password, allowing them to gain access to the procurement documents. Bidders will need to search for the invitation under Wychavon District Council and then electronically submit an expression of interest and follow the online instructions to view the procurement documents.

II.1.5) Estimated total value

Value excluding VAT: £350,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90900000 - Cleaning and sanitation services

II.2.3) Place of performance

NUTS codes

- UKG12 - Worcestershire

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Contract will run for 3 years with an option to extend for a further 2 years.

II.2.9) Information about the limits on the number of candidates to be invited

Maximum number: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 January 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

31 January 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The High Court

Royal Courts of Justice, The Strand

London

WC24 2LL

Country

United Kingdom