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Planning

## **Cleaning: Event & Performance (Cultural Venues)**

The City of Edinburgh Council

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-036047

Procurement identifier (OCID): ocids-h6vhtk-04b494

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### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The City of Edinburgh Council

Waverley Court, 4 East Market Street

Edinburgh

EH8 8BG

#### **Contact**

Stephen Forfar

#### **Email**

[stephen.forfar@edinburgh.gov.uk](mailto:stephen.forfar@edinburgh.gov.uk)

#### **Telephone**

+44 1314693922

#### **Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.edinburgh.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00290](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Cleaning: Event & Performance (Cultural Venues)

Reference number

CT1530

**II.1.2) Main CPV code**

- 90910000 - Cleaning services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Background The City of Edinburgh Council is seeking expressions of interest from qualified suppliers for the provision of specialised cleaning services at our cultural venues: Usher Hall, Assembly Rooms, and Church Hill Theatre.

### **II.1.5) Estimated total value**

Value excluding VAT: £1,084,280

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 90900000 - Cleaning and sanitation services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

### **II.2.4) Description of the procurement**

Background - The City of Edinburgh Council is seeking expressions of interest from qualified suppliers for the provision of specialised cleaning services at our cultural venues: Usher Hall, Assembly Rooms, and Church Hill Theatre. These listed venues require meticulous cleaning standards to ensure a hygienic, safe, and welcoming environment for visitors and to protect the heritage features of each site. The Council's focus on sustainability and commitment to achieving Net Zero by 2030 means the chosen provider will be required to incorporate eco-friendly cleaning practices and products as part of their service.

Scope of Requirement - This contract will cover cleaning services before, during, and after events, as well as regular maintenance cleaning to maintain high standards across each venue. Cleaning duties include but are not limited to:

- Auditorium, foyer, and public areas
- Restrooms and backstage areas
- Specialised care for heritage-listed interiors and materials
- Adherence to sustainability goals, with the use of non-toxic cleaning agents, recycling, and waste reduction measures

The cleaning services will also occasionally be extended to other council-owned sites, such as but not limited to, the Ross Bandstand, to meet operational needs.

Objectives - The main objectives for this contract are to:

1. Provide high-quality, sustainable cleaning services that safeguard the venue's reputation, protect client and customer interests, and support the financial goals of the venue.
2. Maintain public health and safety by ensuring hygienic conditions for visitors and staff.
3. Support the Council's Net Zero goals by minimising the environmental impact of cleaning practices.
4. Ensure compliance with all regulatory standards, including conservation guidelines for heritage-listed venues.

Contract Duration - The contract is anticipated to commence in June 2025, with an initial duration of two years, with the possibility of two 1-year extensions (up to a maximum of four years).

Interested organisations should note interest and may be contacted for further information as the Council seeks to understand the market.

### **II.3) Estimated date of publication of contract notice**

8 January 2025

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=782422](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=782422).

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