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Tender

## **A Collaboration of Berkshire Schools - Catering Services**

Garth Hill College

F02: Contract notice

Notice identifier: 2023/S 000-036025

Procurement identifier (OCID): ocids-h6vhtk-042246

Published 6 December 2023, 6:27pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Garth Hill College

Bull Lane

Bracknell

RG42 2AD

#### **Contact**

Ben Jones

#### **Email**

[tenders@minervapcs.com](mailto:tenders@minervapcs.com)

#### **Telephone**

+44 1256467107

#### **Country**

United Kingdom

**NUTS code**

UKJ11 - Berkshire

**Internet address(es)**

Main address

<http://www.garthhillcollege.com>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

Education Institute

**I.5) Main activity**

Education

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

A Collaboration of Berkshire Schools - Catering Services

Reference number

MPN-10269

#### II.1.2) Main CPV code

- 55520000 - Catering services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

A Collaboration of Berkshire Schools is currently out to tender for the provision of a full daily catering service. The schools who are part of the collaboration are: Bonitas MAT - Jennett's Park CofE Primary School Bonitas MAT - Ranelagh School Garth Hill College Hawkedon Primary School Holly Spring Primary School Meadow Vale Primary School St Edward's Royal Free Ecumenical Middle School The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at the schools. This will consist of breakfast and morning breaks at some sites and full lunch service for each school day at all sites. The catering facilities at the school include the main dining areas and servery, plus some sites also have a hot and cold Grab and Go section in the main servery as well as separate servery areas such as a food truck and/or Hatch to alleviate queuing issues. All outlets are available to all pupils.

#### II.1.5) Estimated total value

Value excluding VAT: £6,750,000

#### II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### II.2) Description

### **II.2.1) Title**

Lot 1 - Bonitas Multi-Academy Trust Limited

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKJ11 - Berkshire

Main site or place of performance

Full details in tender documentation: Jennett's Park CofE Primary School, 3 Tawny Owl Square, Bracknell, Berkshire, RG12 8EB. Ranelagh School, Ranelagh Drive, Bracknell, RG12 9DA

### **II.2.4) Description of the procurement**

Bonitas Multi Academy Trust (Jennett's Park CofE Primary School and Ranelagh School) is currently out to tender for the provision of a full daily catering service. The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at the school. This will consist of a full lunch service for each school day and hospitality. The catering facilities at the School include the main dining area/servery, plus in the case of Ranelagh a good sized covered outdoor seating space. There are currently 1482 pupils on roll for the academic year 2023/24. Of this figure, 102 pupils are entitled to free school meals and 165 pupils are entitled to Universal infant free school meals. TUPE is expected to apply, details of which can be found in the tender documentation. The Bonitas Multi Academy Trust is keen to further increase uptake and continue the good work already in place for catering. It wishes to do so by working closely with the successful Contractor in developing and continuously improving the service and partnership during the period of the contract and by introducing innovative and creative ideas as submitted in the tender process and on-going. The Bonitas Multi Academy Trust is aware that there are always opportunities to improve and modernise. They are interested in ensuring that the caterers provide the best possible service, introducing new menus ideas and initiatives so that pupils are all eating and utilising the service regularly.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £2,320,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Objective criteria is detailed in the tender document. A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible extensions of 12 months meaning a maximum contract length of five years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The duration detailed above includes the initial term of three years as well as the two optional contract extension periods of 12 months each.

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Garth Hill College

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKJ11 - Berkshire

Main site or place of performance

Full details in tender documentation: Garth Hill College, Bull Lane, Bracknell, Berkshire, RG42 2AD

### **II.2.4) Description of the procurement**

Garth Hill College is currently out to tender for the provision of a full daily catering service. The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at the school. This will consist of a morning break and a full lunch service for each school day as well as occasional hospitality. The catering facilities at the School include the main servery in the restaurant and remote servery in the restaurant, servery in the inner link, sixth and remote site at [Rise@GHC](#). There are

currently 1446 pupils on roll with 50 pupils at Rise@GHC for the academic year 2023/24. Of this figure, 253 pupils are entitled to free school meals. TUPE is expected to apply, details of which can be found in the tender documentation. Garth Hill College is keen to further increase uptake and continue the good work already in place for catering. It wishes to do so by working closely with the successful Contractor in developing and continuously improving the service and partnership during the period of the contract and by introducing innovative and creative ideas as submitted in the tender process and on-going. Garth Hill College is aware that there are always opportunities to improve and modernise. They are interested in ensuring that the caterers provide the best possible service, introducing new menus ideas and initiatives so that pupils are all eating and utilising the service regularly.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,850,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Objective criteria is detailed in the tender document. A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the

Invitation to Tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible extensions of 12 months meaning a maximum contract length of five years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The duration detailed above includes the initial term of three years as well as the two optional contract extension periods of 12 months each.

### **II.2) Description**

#### **II.2.1) Title**

Lot 3 - Hawkedon Primary School

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ11 - Berkshire

Main site or place of performance

Full details in tender documentation Hawkedon Primary School, Hawkedon Way, Lower Earley, Reading, Berkshire RG6 3AP

#### **II.2.4) Description of the procurement**

Hawkedon Primary School is currently out to tender for the provision of a full daily catering service. The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at the school. This will consist of a full lunch service for each school day. The catering facilities at the School include the main dining area/servery. There are currently 630 pupils on roll for the academic year 2023/24. Of this figure, 34 pupils are entitled to free school meals and 270 pupils are entitled to Universal infant free school meals. TUPE is expected to apply, details of which can be found in the tender documentation. Hawkedon Primary School is keen to further increase uptake and continue the good work already in place for catering. It wishes to do so by working closely with the successful Contractor in developing and continuously improving the service and partnership during the period of the contract and by introducing innovative and creative ideas as submitted in the tender process and on-going. Hawkedon Primary School is aware that there are always opportunities to improve and modernise. They are interested in ensuring that the caterers provide the best possible service, introducing new menu ideas and initiatives so that pupils are all eating and utilising the service regularly.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £695,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Objective criteria is detailed in the tender document. A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible extensions of 12 months meaning a maximum contract length of five years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The duration detailed above includes the initial term of three years as well as the two optional contract extension periods of 12 months each.

### **II.2) Description**

#### **II.2.1) Title**

Lot 4 - Holly Spring Primary School

Lot No

4

**II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

**II.2.3) Place of performance**

NUTS codes

- UKJ11 - Berkshire

Main site or place of performance

Full details in tender documentation Holly Spring Primary School, Lily Hill Road, Bracknell, RG12 2SW

**II.2.4) Description of the procurement**

Holly Spring Primary School is currently out to tender for the provision of a full daily catering service. The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at the school. This will consist of a full lunch service for each school day. The catering facilities at the School include the main dining area with two serving areas. There are currently 635 pupils on roll for the academic year 2023/24. Of this figure, 115 pupils are entitled to free school meals and 252 pupils are entitled to Universal infant free school meals. TUPE is expected to apply, details of which can be found in the tender documentation. Holly Spring Primary School is keen to further increase uptake and continue the good work already in place for catering. It wishes to do so by working closely with the successful Contractor in developing and continuously improving the service and partnership during the period of the contract and by introducing innovative and creative ideas as submitted in the tender process and on-going. Holly Spring Primary School is aware that there are always opportunities to improve and modernise. They are interested in ensuring that the caterers provide the best possible service, introducing new menus ideas and initiatives so that pupils are all eating and utilising the service regularly.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £630,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Objective criteria is detailed in the tender document. A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible extensions of 12 months meaning a maximum contract length of five years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

The duration detailed above includes the initial term of three years as well as the two optional contract extension periods of 12 months each.

**II.2) Description****II.2.1) Title**

Lot 5 - Meadow Vale Primary School

Lot No

5

**II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

**II.2.3) Place of performance**

NUTS codes

- UKJ11 - Berkshire

Main site or place of performance

Full details in tender documentation Meadow Vale Primary School, Moordale Avenue, Bracknell, RG42 1SY

**II.2.4) Description of the procurement**

Meadow Vale Primary School is currently out to tender for the provision of a full daily catering service. The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at the school. This will consist of a full lunch service for each school day. The catering facilities at the School include two main dining areas with one serving area. There are currently 597 pupils on roll for the academic year 2023/24. Of this figure, 103 pupils are entitled to free school meals and 233 pupils are entitled to Universal infant free school meals. TUPE is expected to apply, details of which can be found in the tender documentation. Meadow Vale Primary School is keen to further increase uptake and continue the good work already in place for catering. It wishes to do so by working closely with the successful Contractor in developing and continuously improving the service and partnership during the period of the contract and by introducing innovative and creative ideas as submitted in the tender process and on-going. Meadow Vale Primary School is aware that there are always opportunities to improve and modernise. They are interested in ensuring that the caterers provide the best possible

service, introducing new menus ideas and initiatives so that pupils are all eating and utilising the service regularly.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £510,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Objective criteria is detailed in the tender document. A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible extensions of 12 months meaning a maximum contract length of five years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The duration detailed above includes the initial term of three years as well as the two optional contract extension periods of 12 months each.

## **II.2) Description**

### **II.2.1) Title**

Lot 6 - St Edwards's Royal Free Ecumenical Middle School

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKJ11 - Berkshire

Main site or place of performance

Full details in tender documentation St Edward's Royal Free Ecumenical Middle School, Parsonage Lane, Windsor, Berkshire. SL4 5EN

### **II.2.4) Description of the procurement**

St Edwards's Royal Free Ecumenical Middle School is currently out to tender for the provision of a full daily catering service. The Contractor will be responsible for the

provision of a full school food catering service for the pupils and staff at the school. This will consist of a breakfast, morning break and a full lunch service for each school day with hospitality required on inset days. The catering facilities at the School include one main dining hall that all year groups can use. There are currently 482 pupils on roll for the academic year 2023/24. Of this figure, 50 pupils are entitled to free school meals. TUPE is expected to apply, details of which can be found in the tender documentation. St Edwards's Royal Free Ecumenical Middle School is keen to further increase uptake and continue the good work already in place for catering. It wishes to do so by working closely with the successful Contractor in developing and continuously improving the service and partnership during the period of the contract and by introducing innovative and creative ideas as submitted in the tender process and on-going. St Edwards's Royal Free Ecumenical Middle School is aware that there are always opportunities to improve and modernise. They are interested in ensuring that the caterers provide the best possible service, introducing new menus ideas and initiatives so that pupils are all eating and utilising the service regularly.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £745,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Objective criteria is detailed in the tender document. A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible extensions of 12 months meaning a maximum contract length of five years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The duration detailed above includes the initial term of three years as well as the two optional contract extension periods of 12 months each.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 January 2024

Local time

5:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

27 February 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Further notices will be published in 2027, 2028 or 2029 dependent on the exercising of contract extension options.

### **VI.3) Additional information**

CPV code 55524000-9, falls within Schedule 3 of the Public Contracts Regulations 2015 as a Social and Other Specific Service, therefore the procurement procedure is governed by Section 7 of Part 2 (Regulations 74-77) of those Regulations. The Contracting Authorities involved in this tender are: Bonitas Multi-Academy Trust, Garth Hill College, Hawkedon Primary School, Holly Spring Primary School, Meadow Vale Primary School, St Edward's Royal Free Ecumenical Middle School

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Collaboration of Berkshire Schools will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of

the rules to take action in the High Court (England, Wales and Northern Ireland)

**VI.4.4) Service from which information about the review procedure may be obtained**

High Court

Strand

London

WC2A 2LL

Country

United Kingdom