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Tender

Internal Audit Services

Cheshire Constabulary on behalf of the Police and Crime Commissioner for Cheshire

F02: Contract notice

Notice identifier: 2023/S 000-036020

Procurement identifier (OCID): ocds-h6vhtk-042242

Published 6 December 2023, 5:20pm

Section I: Contracting authority

I.1) Name and addresses

Cheshire Constabulary on behalf of the Police and Crime Commissioner for Cheshire

Headquarters, Clemonds Hey, Oakmere Road,

Winsford, Cheshire

CW7 2UA

Contact

Kim Hall

Email

Kim.Hall@cheshire.police.uk

Telephone

+44 01606363334

Country

United Kingdom

Region code

UKD6 - Cheshire

National registration number

N/A

Internet address(es)

Main address

<http://www.cheshire.police.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/33132>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=74975&B=BLUELIGHT

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=74975&B=BLUELIGHT

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Internal Audit Services

Reference number

CPA/SPU/2178

II.1.2) Main CPV code

- 79212200 - Internal audit services

II.1.3) Type of contract

Services

II.1.4) Short description

The Police and Crime Commissioner for Cheshire (PCC) as the contracting authority aims to appoint a suitably qualified provider of Internal Audit Services for the PCC, Cheshire Constabulary (CC) and Cheshire Fire Authority (CFA). The Internal Audit Service will be expected to provide independent objective assurance that each organisation's risk management, governance and internal control processes are operating effectively. A proactive approach is required to improve systems and achieve Best Practice and Value for Money including the delivery of continuous improvement and elimination of waste and non-value-adding activity. The Contract term is 3 years with the option to extend the contract by two further periods of 12 months. The value of £275,000 is an estimate, and includes the optional contract extensions. Full details can be found within the Online ITT – which is constructed as an online questionnaire with Supporting files in the document folder.

II.1.5) Estimated total value

Value excluding VAT: £275,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 79200000 - Accounting, auditing and fiscal services
- 79210000 - Accounting and auditing services
- 79212000 - Auditing services
- 79212100 - Financial auditing services

II.2.3) Place of performance

NUTS codes

- UKD6 - Cheshire

Main site or place of performance

Winsford. CW7 2UA

II.2.4) Description of the procurement

The Police and Crime Commissioner for Cheshire (PCC) as the contracting authority aims to appoint a suitably qualified provider of Internal Audit Services for the PCC, Cheshire Constabulary (CC) and Cheshire Fire Authority (CFA).

The Internal Audit Service will be expected to provide independent objective assurance that each organisation's risk management, governance and internal control processes are operating effectively. They will also be expected to take a proactive approach to the improvement of systems and enable the achievement of Best Practice and Value for Money including delivering continuous improvement and eliminating waste and non-value-adding activity.

The successful Contractor will be required to work closely with the PCC, the PCC's Chief Finance Officer, the CC and the CC's Assistant Chief Officer and Head of Finance together with CFA's Treasurer and Finance Departments. In addition, there will be a need to liaise with other corporate departments for work relating to the management and measurement of performance. The Contractor will also be required to liaise with corporate departments and the External Audit Services regarding the delivery of quality; services, policies, and procedures of the PCC, the CC and CFA.

The Contract term is 3 years with the option to extend the contract by two further periods of 12 months.

Please note the value of £275,000 is an estimate, and includes the optional contract extensions.

Full details can be found within the Online ITT – which is constructed as an online questionnaire with Supporting files in the document folder.

II.2.5) Award criteria

Quality criterion - Name: Section 1 - Internal Audit Services / Weighting: 45%

Quality criterion - Name: Section 2 - Social Value / Weighting: 10%

Quality criterion - Name: Section 3 - Inreviews and Demonstrations / Weighting: 10%

Price - Weighting: 35%

II.2.6) Estimated value

Value excluding VAT: £275,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

There will be the option to extend the contract by two [2] further periods of of 12 Months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As set out in the tender documents

III.1.2) Economic and financial standing

List and brief description of selection criteria

As set out in the tender documents

Minimum level(s) of standards possibly required

As set out in the tender documents

III.1.3) Technical and professional ability

List and brief description of selection criteria

As set out in the tender documents

Minimum level(s) of standards possibly required

As set out in the tender documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

As set out in the tender documents

III.2.2) Contract performance conditions

As set out in the tender documents

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 January 2024

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

9 January 2024

Local time

11:00am

Place

Online: E-tendering system

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

High Court

Manchester

Country

United Kingdom