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Tender

Books & eBooks

NHS Greater Glasgow and Clyde

F02: Contract notice

Notice identifier: 2022/S 000-036011

Procurement identifier (OCID): ocds-h6vhtk-0392d2

Published 20 December 2022, 12:11pm

Section I: Contracting authority

I.1) Name and addresses

NHS Greater Glasgow and Clyde

Procurement Department, Glasgow Royal Infirmary, 84 Castle Street

Glasgow

G4 0SF

Contact

Alasdair McLaren

Email

alasdair.mclaren@ggc.scot.nhs.uk

Telephone

+44 1412015355

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

<http://www.nhsggc.scot/about-us/procurement/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10722

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Books & eBooks

Reference number

GGC0365

II.1.2) Main CPV code

- 22113000 - Library books

II.1.3) Type of contract

Supplies

II.1.4) Short description

NHSGGC is looking for a sole supplier Book supplier and an eBook supplier covering acute, community, social services, adults and children.

The supplier is required to provide access to an extensive catalogue of health and health related books, with a robust and seamless ordering and payment system.

The supplier also needs to provide access to an extensive catalogue of health and health related eBooks; and be able to work in partnership with NHSGGC to ensure that we are able to deliver downloadable offline content which is easy for our readers to navigate.

The awarded supplier will also be responsible for operation of the procurement system which will locate & provide access to the required collections and negotiate with publishers on behalf of NHSGGC.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 22110000 - Printed books
- 22112000 - Textbooks
- 22113000 - Library books
- 48160000 - Library software package
- 48490000 - Procurement software package

II.2.3) Place of performance

NUTS codes

- UKM8 - West Central Scotland

Main site or place of performance

The sole supplier will be required to deliver ordered items (Books) to the multiple libraries and sites across the entirety of the NHSGGC Board area.

II.2.4) Description of the procurement

NHSGGC wishes to enter into a contract with a sole supplier for a Book and eBook Service. The sole supplier will be responsible for multiple elements of NHSGGC's Book and eBook service.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 40

Cost criterion - Name: Commercial / Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2023

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

This contract will have the option for 1 x 12-month extension which is subject to the availability of funding.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

All further information can be obtained at:

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

With reference to SPD question 4B.4 tenderers are required to state the value for the following financial ratio): Current Ratio (Liquidity Ratio) = (Total current assets divided by total current liabilities) The acceptable range for this financial ratio is: >0.99

With reference to SPD question 4B.4 tenderers are required to state the value for the following financial ratio):

Net Profit Margin = (Net profits divided by revenue x 100) The acceptable range for this financial ratio is >0 (i.e positive)

Minimum level(s) of standards possibly required

With reference to SPD question 4B.5.1b Tenderers must hold and evidence Employer's (Compulsory) Liability Insurance = GBP5m. If tenderers do not currently have this level of insurance, they must agree to put it in place prior to contract commencement.

With reference to SPD question 4B.5.2 Tenderers must hold and evidence Public Liability Insurance = GBP10m. If tenderers do not currently have this level of insurance, they must agree to put it in place prior to contract commencement.

III.1.3) Technical and professional ability

List and brief description of selection criteria

With reference to SPD question 4C.1.2, tenderers are required to provide examples that demonstrate they have the relevant experience to deliver the services. Examples must be from within the last 3 years. You should use the attached template to provide 2 examples that demonstrate experience that is relevant to this procurement exercise. If you cannot provide any examples, you should explain why at the bottom of the template. Your completed response should be no more than 2 pages of A4. The completed document should be uploaded to question 4C.1.2. This is a pass/fail question. Failure to provide relevant experience will result in your tender being rejected

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2020/S 251-634191](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 January 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 12 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

30 January 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 23031. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Potential participants are required to summarise any proposed community benefits that will be developed and delivered as part of this contract if successful or, alternatively, potential participants confirm that they will engage with the NHS Scotland's Community Benefits Gateway (CBG). This gateway, developed through requests from suppliers seeking opportunities to support the delivery of community benefits within the contracting region, provides information on community benefit opportunities. The CBG is a free and easy to use online service that connects NHS Scotland suppliers with third sector community organisations within Scotland and will be used for tracking and reporting and is an approved compliant route to the realisation of community benefits.

For further information please visit NHSS Community Benefit Gateway

(SC Ref:715819)

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court

1 Carlton Place

Glasgow

G5 9TW

Country

United Kingdom