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Tender

## **Cleaning Services at Malvern Council House**

Malvern Hills District Council

F02: Contract notice

Notice identifier: 2023/S 000-036005

Procurement identifier (OCID): ocds-h6vhtk-042237

Published 6 December 2023, 4:28pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Malvern Hills District Council

The Council House, Avenue Road

Malvern

WR14 3AF

#### **Email**

[procurement@malvernhills.gov.uk](mailto:procurement@malvernhills.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKG12 - Worcestershire

#### **Internet address(es)**

Main address

<http://www.malvern hills.gov.uk>

Buyer's address

<http://www.malvern hills.gov.uk>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Cleaning Services at Malvern Council House

Reference number

DN702077

#### **II.1.2) Main CPV code**

- 98000000 - Other community, social and personal services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Malvern Hills District Council is inviting tenders for cleaning services at The Council House, Avenue Rd, Malvern WR14 3AF (including the Council Chamber and Tourist Information Centre), The Contractor is to provide a service to ensure that the Council's Civic Centre is kept clean and hygienic. The Contractor will supply all equipment and consumables at its own expense.

Please see the separate documents attached on the portal for more information.

The Council is using the e-procurement portal known as the Proactis Pro-Contract portal <https://procontract.due-north.com> to conduct this procurement exercise.

To gain access to the procurement documents, bidders will need to register their company details at the above website. Once registered, bidders will be emailed a log-in and password, allowing them to gain access to the procurement documents. Bidders will need to search for the invitation under Malvern Hills District Council and then electronically submit an expression of interest and follow the online instructions to view the procurement documents.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 90910000 - Cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKG12 - Worcestershire

### **II.2.4) Description of the procurement**

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Contract will run for 3 years with an option to extend for a further 2 years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 January 2024

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

31 January 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court

Royal Courts of Justice, The Strand

London

WC24 2LL

Country

United Kingdom