

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/036003-2025>

Planning

Records Information Management, Digital Solutions and Associated Services 2

Crown Commercial Service

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-036003

Procurement identifier (OCID): ocds-h6vhtk-0503c8 ([view related notices](#))

Published 30 June 2025, 10:44am

Scope

Reference

RM6346

Description

The Records Information Management, Digital Solutions and Associated Services agreement (RM6346) will replace the existing Records Management agreement (RM6175) and will provide a wide range of services, including:

- ? Storage
- ? Scanning (on demand and bulk)
- ? Shredding, Destruction and Disposal
- ? Digital Workflow Solutions

? Hybrid mail, inbound and outbound mail and data entry services

? Cloud Hosting (SaaS)Solution

? 3rd Party Interim TechnicalResources

? Specialist Records Management services supporting Public Records Act (cataloging, listing, appraisal and selection, sensitivity review and record preparation services)

? NHS Preparation of Patient Record Preparation services

Commercial tool

Establishes a framework

Total value (estimated)

- £500,000,000 excluding VAT
- £600,000,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 18 February 2026 to 17 February 2030
- 4 years

Main procurement category

Services

CPV classifications

- 48000000 - Software package and information systems
- 48311100 - Document management system
- 48613000 - Electronic data management (EDM)
- 48800000 - Information systems and servers
- 63121000 - Storage and retrieval services
- 63121100 - Storage services
- 64216200 - Electronic information services
- 72212780 - System, storage and content management software development services
- 72220000 - Systems and technical consultancy services
- 72222100 - Information systems or technology strategic review services
- 72222200 - Information systems or technology planning services
- 72222300 - Information technology services
- 72223000 - Information technology requirements review services
- 72312000 - Data entry services
- 72312100 - Data preparation services
- 72312200 - Optical character recognition services
- 72313000 - Data capture services
- 72512000 - Document management services
- 79131000 - Documentation services
- 79212000 - Auditing services
- 79212200 - Internal audit services
- 79311000 - Survey services

- 79311200 - Survey conduction services
- 79410000 - Business and management consultancy services

Contract locations

- UK - United Kingdom
- GG - Guernsey
- IM - Isle of Man
- JE - Jersey

Engagement

Engagement deadline

12 February 2025

The engagement was carried out before this notice was published.

Engagement process description

Customer and Supplier Engagement sessions were held on 11-12 February 2025 to further develop and finalise the lot structure and requirements for the new agreement. The slides presented at these sessions are listed below.

The Supplier session included slides on Digital Information Governance which has since been descoped from the agreement

RIM - Customer Engagement Session Slideshow - 11.02.25 .pdf

RIM RM6346 Supplier engagement 12.02.25 .pdf

Digital Records for CCS.pdf

How to Bid sessions will be held in July/August (to be confirmed)

Submission

Publication date of tender notice (estimated)

20 August 2025

Contracting authority

Crown Commercial Service

- Public Procurement Organisation Number: PBZB-4962-TVLR

9th Floor, The Capital, Old Hall Street

Liverpool

L3 9PP

United Kingdom

Telephone: +44 3454102222

Email: supplier@crowncommercial.gov.uk

Website: <https://www.gov.uk/ccs>

Region: UKD72 - Liverpool

Organisation type: Public authority - central government