

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/035989-2023>

Tender

## **Glenthorne High School Catering Tender**

Glenthorne High School

F02: Contract notice

Notice identifier: 2023/S 000-035989

Procurement identifier (OCID): ocds-h6vhtk-04222c

Published 6 December 2023, 3:57pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Glenthorne High School

Sutton Common Road

Sutton

SM3 9PS

#### **Contact**

Jan Mayoran

#### **Email**

[jmy@willowlearningtrust.org.uk](mailto:jmy@willowlearningtrust.org.uk)

#### **Telephone**

+44 2084102304

#### **Country**

United Kingdom

**NUTS code**

UKI63 - Merton, Kingston upon Thames and Sutton

**Internet address(es)**

Main address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA9341](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Glenthorne High School Catering Tender

Reference number

RM&C/2023/GHS/418

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The school is putting its catering contract out to tender with a contract start date of 1st August 2024. There are staff in a LGPS.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

Main site or place of performance

Glenthorne High School, Sutton Common Road, Sutton, Surrey, SM3 9PS

#### **II.2.4) Description of the procurement**

Pupils Number

Year 7 291

Year 8 291

Year 9 290

Year 10 280

Year 11 261

Sixth Form 355

Total 1,768

Current Contractor: Pabulum

Pricings/Sales Price

Meal Deal Price - 2.65 GBP

FSM - Entitled: 234 / Uptake: 214 (average in Sept 23) / Value: 2.65 GBP

Pupil Paid Meal - Uptake: 500 / Value: 2.65 GBP

Staff Duty Meal - Entitled: 1 / Uptake: 1 / Value: 2.65 GBP

Staff Cash Meals - No of Staff: 170 / Uptake: 30 / Value: 2.65 GBP

Sales over 12 months

FSM Sales 52,391 GBP

Pupil Paid Meal Sales 359,194 GBP

Staff Duty Meal Sales 503 GBP

Staff Cash Sales 1,814 GBP

Hospitality Sales 5,683 GBP

Service Times

Breakfast Club: 07:30 – 08:20

Break: 11:55 – 11:15

Lunch: 13:15 – 14:05

Locked in Policy: Yes for Years 7-11

Other Information: There are staff in a LGPS

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 January 2024

Local time

1:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

9 February 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=230883](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=230883).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:230883)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

**VI.4.2) Body responsible for mediation procedures**

RM&C Consultants Ltd

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 0JJ

Email

[Sue.allen@rmandcconsultants.co.uk](mailto:Sue.allen@rmandcconsultants.co.uk)

Telephone

+44 7939599571

Country

United Kingdom

Internet address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)