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Tender

Glenthorne High School Catering Tender

Glenthorne High School

F02: Contract notice

Notice identifier: 2023/S 000-035989

Procurement identifier (OCID): ocds-h6vhtk-04222c

Published 6 December 2023, 3:57pm

Section I: Contracting authority

I.1) Name and addresses

Glenthorne High School

Sutton Common Road

Sutton

SM3 9PS

Contact

Jan Mayoran

Email

imy@willowlearningtrust.org.uk

Telephone

+44 2084102304

Country

United Kingdom

NUTS code

UKI63 - Merton, Kingston upon Thames and Sutton

Internet address(es)

Main address

www.rmandcconsultants.co.uk

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.mytenders.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Glenthorne High School Catering Tender

Reference number

RM&C/2023/GHS/418

II.1.2) Main CPV code

• 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The school is putting its catering contract out to tender with a contract start date of 1st August 2024. There are staff in a LGPS.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

• 55524000 - School catering services

II.2.3) Place of performance

NUTS codes

• UKI63 - Merton, Kingston upon Thames and Sutton

Main site or place of performance

Glenthorne High School, Sutton Common Road, Sutton, Surrey, SM3 9PS

II.2.4) Description of the procurement

Pupils Number

Year 7 291

Year 8 291

Year 9 290

Year 10 280

Year 11 261

Sixth Form 355

Total 1,768

Current Contractor: Pabulum

Pricings/Sales Price

Meal Deal Price - 2.65 GBP

FSM - Entitled: 234 / Uptake: 214 (average in Sept 23) / Value: 2.65 GBP

Pupil Paid Meal - Uptake: 500 / Value: 2.65 GBP

Staff Duty Meal - Entitled: 1 / Uptake: 1 / Value: 2.65 GBP

Staff Cash Meals - No of Staff: 170 / Uptake: 30 / Value: 2.65 GBP

Sales over 12 months

FSM Sales 52,391 GBP

Pupil Paid Meal Sales 359,194 GBP

Staff Duty Meal Sales 503 GBP

Staff Cash Sales 1,814 GBP

Hospitality Sales 5,683 GBP

Service Times

Breakfast Club: 07:30 - 08:20

Break: 11:55 - 11:15

Lunch: 13:15 - 14:05

Locked in Policy: Yes for Years 7-11

Other Information: There are staff in a LGPS

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

26 January 2024

Local time

1:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

9 February 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search Switch.aspx?ID=230883.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:230883)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit

VI.4.2) Body responsible for mediation procedures

RM&C Consultants Ltd

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 0JJ

Email

Sue.allen@rmandcconsultants.co.uk

Telephone

+44 7939599571

Country

United Kingdom

Internet address

www.rmandcconsultants.co.uk