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Planning

Delivery of Ministerial and Specialist Live Events - DIT

Department for International Trade

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-035980

Procurement identifier (OCID): ocds-h6vhtk-0392b9

Published 20 December 2022, 11:01am

Section I: Contracting authority

I.1) Name and addresses

Department for International Trade

London

Email

sahina.ugradar@trade.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/department-for-international-trade>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Economic and financial affairs

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Delivery of Ministerial and Specialist Live Events - DIT

II.1.2) Main CPV code

- 79900000 - Miscellaneous business and business-related services

II.1.3) Type of contract

Services

II.1.4) Short description

DIT produces, delivers and manages multiple events/presence at events per year on behalf of the UK. This contract focuses on the planning, delivery and management of events classified as Specialist Live Events and form the most important and high profile events the Department is involved in. The Ministerial events include events commissioned by No.10 for the Prime Minister, Chancellor or the DIT SoS. Specialist Live Events may include the delivery of the UK Presence at Expos, or at international events such as the Olympics, Commonwealth Games or World Cups.

II.1.5) Estimated total value

Value excluding VAT: £8,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79900000 - Miscellaneous business and business-related services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Creative development, production, delivery and management of Events

II.3) Estimated date of publication of contract notice

27 February 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

Pre-Market Engagement is due to take place on 02 February 2023. Timing and further details of the event are to be confirmed. If you are interested in attending, please contact sahina.ugradar@trade.gov.uk.

To go out to tender, DIT will lean on the Crown Commercial Service (CCS) to access the market and select the suppliers that correspond to the required criteria (Events).

Registration to CCS Communications Marketplace is MANDATORY to be able to involve your agency further in the process.

- Go to CCS website, and select RM6124 as the framework agreement – or follow this link: <https://www.crowncommercial.gov.uk/agreements/RM6124>
- Click on “description” and click on “apply to join”– or follow this link: <https://supplierregistration.cabinetoffice.gov.uk/dps#research>
- Follow the registration process as detailed under the Communications Marketplace.