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Tender

Professional Retrofit Services

Cheltenham Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-035952

Procurement identifier (OCID): ocds-h6vhtk-04221c

Published 6 December 2023, 2:27pm

Section I: Contracting authority

I.1) Name and addresses

Cheltenham Borough Council

Municipal Offices

Cheltenham

GL50 9SA

Email

procurement@publicagroup.uk

Country

United Kingdom

NUTS code

UKK13 - Gloucestershire

Internet address(es)

Main address

<https://in-tendhost.co.uk/publicagroup.aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/publicagroup.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/publicagroup.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Professional Retrofit Services

Reference number

CBC0527P

II.1.2) Main CPV code

- 70331000 - Residential property services

II.1.3) Type of contract

Services

II.1.4) Short description

CBH is, on the Authority's behalf, procuring a 2-year contract for Professional Retrofit Services (mainly retrofit coordination and assessment), in support of, and according to the requirements of, the publicly available specification, PAS 2035: Retrofitting dwellings for improved energy efficiency – Specification and guidance. The Authority are looking to appoint a contractor under a professional appointment contract, as set out in Appendix B to this ITT. There will be two phases of services for this matter: 1. Phase 1 (Retrofit Services) 2. Phase 2 (Additional Retrofit Services)

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description**II.2.2) Additional CPV code(s)**

- 70331000 - Residential property services

II.2.3) Place of performance

NUTS codes

- UKK13 - Gloucestershire

II.2.4) Description of the procurement

CBH is, on the Authority's behalf, procuring a 2-year contract for Professional Retrofit Services (mainly retrofit coordination and assessment), in support of, and according to the requirements of, the publicly available specification, PAS 2035: Retrofitting dwellings for

improved energy efficiency – Specification and guidance. The Authority are looking to appoint a contractor under a professional appointment contract, as set out in Appendix B to this ITT. There will be two phases of services for this matter: 1. Phase 1 (Retrofit Services) 2. Phase 2 (Additional Retrofit Services)

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 January 2024

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

12 January 2024

Local time

5:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Cheltenham Borough Council

Cheltenham

Country

United Kingdom