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Planning

## **Framework Agreement for the Provision of Social Care Agency Staff to Support Child & Family Services**

City & County of Swansea

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-035901

Procurement identifier (OCID): ocds-h6vhtk-04b443

Published 6 November 2024, 11:55am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

City & County of Swansea

Civic Centre

Swansea

SA1 3SN

#### **Email**

[procurement@swansea.gov.uk](mailto:procurement@swansea.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKL18 - Swansea

**Internet address(es)**

Main address

<http://www.swansea.gov.uk/dobusiness>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0254](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0254)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Framework Agreement for the Provision of Social Care Agency Staff to Support Child & Family Services

Reference number

CCS/24/241

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Swansea Council are looking to implement a Framework Agreement for the Provision of Social Care Agency Staff in order to provide a swift, compliant route to cover staffing shortfall within the Child & Family Services Departments. The authority foresees the need for a multi lot framework covering requirements such as Emergency Child Support, Children's Residential Support Workers and Family Support Workers

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,600,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.2) Description**

#### **II.2.1) Title**

Emergency Support Team

Lot No

1

**II.2.2) Additional CPV code(s)**

- 85311300 - Welfare services for children and young people
- 85310000 - Social work services
- 85300000 - Social work and related services
- 85000000 - Health and social work services
- 85312330 - Family-planning services
- 85112000 - Hospital support services

**II.2.3) Place of performance**

NUTS codes

- UKL18 - Swansea

Main site or place of performance

Predominantly within the boundaries of Swansea Council but there may be occasions when support is required out of the county

**II.2.4) Description of the procurement**

Swansea Council require a team of Residential Children's Workers to provide support to Children at short notice, whilst care planning is undertaken and longer-term arrangements put in place.

Locations will vary depending on the needs of the child, this will generally be within the boundaries of Swansea Council but there may be occasions when support is required out of the county.

The Council will require that the provider be given 24 hours' notice to assemble a team of staff who have the necessary minimum qualifications and experience required which will be detailed in the Specification.

**II.2.14) Additional information**

The Specification and Tender Documents are currently in development. As a provider, if you have any pertinent input or views on how you would like the framework to be structured or if there is any other important information you think we should know prior to publishing the final contract notice then please contact [procurement@swansea.gov.uk](mailto:procurement@swansea.gov.uk)

quoting Reference: CCS/24/241

## **II.2) Description**

### **II.2.1) Title**

Children's Residential Support Workers

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85311300 - Welfare services for children and young people
- 85312120 - Daycare services for disabled children and young people
- 85312110 - Child daycare services
- 85000000 - Health and social work services
- 85300000 - Social work and related services
- 85310000 - Social work services
- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKL18 - Swansea

Main site or place of performance

Predominantly at any of the Authority's Registered Children's Homes however there may be occasions where workers will be supporting children in their own homes

### **II.2.4) Description of the procurement**

Swansea Council require agency staff to provide Children's Residential Workers for the support of young people on a shift-by-shift basis.

Workers will predominantly be required to work at any of the Authority's Registered Children's Homes however, there may be occasions where workers will be supporting children in their own homes or alternative arrangements.

## **II.2.14) Additional information**

The Specification and Tender Documents are currently in development. As a provider, if you have any pertinent input or views on how you would like the framework to be structured or if there is any other important information you think we should know prior to publishing the final contract notice then please contact [procurement@swansea.gov.uk](mailto:procurement@swansea.gov.uk) quoting Reference: CCS/24/241

## **II.2) Description**

### **II.2.1) Title**

Family Support Workers

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services
- 85300000 - Social work and related services
- 85310000 - Social work services
- 85312330 - Family-planning services
- 79600000 - Recruitment services
- 85311300 - Welfare services for children and young people
- 85312400 - Welfare services not delivered through residential institutions
- 85111000 - Hospital services
- 85112000 - Hospital support services
- 85144100 - Residential nursing care services

### **II.2.3) Place of performance**

NUTS codes

- UKL18 - Swansea

Main site or place of performance

Various locations including family homes, hospital, residential settings and within the wider community

#### **II.2.4) Description of the procurement**

Swansea Council require agency staff to provide Family Support workers to work with some of the most vulnerable children, young people and families being supported by Child and Family Services.

#### **II.2.14) Additional information**

The Specification and Tender Documents are currently in development. As a provider, if you have any pertinent input or views on how you would like the framework to be structured or if there is any other important information you think we should know prior to publishing the final contract notice then please contact [procurement@swansea.gov.uk](mailto:procurement@swansea.gov.uk) quoting Reference: CCS/24/241

#### **II.3) Estimated date of publication of contract notice**

6 December 2024

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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### **Section VI. Complementary information**

#### **VI.3) Additional information**

Register your company on the eTenderWales portal (this is only required once):

- Navigate to the portal: <http://etenderwales.bravosolution.co.uk>
- Click the “Suppliers register here” link.
- Enter your correct business and user details.
- Note the username you chose and click “Save” when complete.

- You will shortly receive an e-mail with your unique password (please keep this secure).
- Agree to the terms and conditions and click “continue”.

## 2. Express an interest in the project:

- Login to the portal with your username/password.
- Click the “ITTs Open to All Suppliers” link (these are the ITTs open to any registered supplier).
- Click on the relevant ITT to access the content.
- Click the “Express Interest” button in the “Actions” box on the left-hand side of the page.
- This will move the ITT into your “My ITTs” page (this is a secure area reserved for your projects only).
- Click on the ITT code. You can now access any attachments by clicking the “Settings and Buyer Attachments” in the “Actions” box.

## 3. Responding to the invitation to tender:

- You can now choose to “Reply” or “Reject” (please give a reason if rejecting).
- You can now use the “Messages” function to communicate with the buyer and seek any clarification.
- Note the deadline for completion, then follow the onscreen instructions to complete the ITT.
- There may be a mixture of online and offline actions for you to perform (there is detailed online help available).

If you require any further assistance use the online help. Alternatively, the BravoSolution helpdesk can be contacted (Monday to Friday, 8:00 to 18:00) on:

- E-mail: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk)
- Phone: +44 8003684850

(WA Ref:145824)



