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Tender

Horsham District Council, Crawley Borough Council, Mole Valley District Council and Mid Sussex District Council - Cleaning Services Contract

Horsham District Council
Crawley Borough Council
Mole Valley District Council
Mid Sussex District Council

F02: Contract notice

Notice identifier: 2023/S 000-035896

Procurement identifier (OCID): ocds-h6vhtk-042205

Published 6 December 2023, 10:24am

Section I: Contracting authority

I.1) Name and addresses

Horsham District Council

Parkside, Chart Way

HORSHAM

RH121RL

Email

procurement@horsham.gov.uk

Country

United Kingdom

Region code

UKJ28 - West Sussex (North East)

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.horsham.gov.uk/>

I.1) Name and addresses

Crawley Borough Council

Crawley

Email

procurement@horsham.gov.uk

Country

United Kingdom

Region code

UKJ - South East (England)

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://crawley.gov.uk>

I.1) Name and addresses

Mole Valley District Council

Dorking

Email

procurement@horsham.gov.uk

Country

United Kingdom

Region code

UKJ - South East (England)

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://molevalley.gov.uk>

I.1) Name and addresses

Mid Sussex District Council

Haywards Heath

Email

procurement@horsham.gov.uk

Country

United Kingdom

Region code

UKJ - South East (England)

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://midsussex.gov.uk>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Horsham District Council, Crawley Borough Council, Mole Valley District Council and Mid Sussex District Council - Cleaning Services Contract

II.1.2) Main CPV code

- 90911200 - Building-cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Horsham District Council, Crawley Borough Council, Mole Valley District Council and Mid Sussex District Council invite tenders for the provision of cleaning services. This tender process is split into three separate Lots, each with differing requirements and contract terms. Bidders may submit bids for one or multiple Lots.

II.1.5) Estimated total value

Value excluding VAT: £5,700,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

General Cleaning services for HDC, CBC and MVDC

Lot No

1

II.2.2) Additional CPV code(s)

- 45452000 - Exterior cleaning work for buildings
- 90911200 - Building-cleaning services
- 90911300 - Window-cleaning services
- 90919100 - Cleaning services of office equipment
- 90919200 - Office cleaning services

II.2.3) Place of performance

NUTS codes

- UKJ - South East (England)

II.2.4) Description of the procurement

Lot 1 - Office Cleaning and General Cleaning Services of free to access public facing areas such as toilet blocks, community centres within Crawley Borough, Horsham District and Mole Valley District.

The Commencement Date for the delivery of the services is scheduled to be on 25th June 2024 at 00:00 hours. The Contract for Lot 1 will be awarded for a period of 4 years until 24th June 2028, with an option to extend for a further 2-year period subject to performance and the discretion of the Council.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £4,431,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

25 June 2024

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

Lot No

2

II.2.2) Additional CPV code(s)

- 45452000 - Exterior cleaning work for buildings
- 90911200 - Building-cleaning services
- 90911300 - Window-cleaning services
- 90919100 - Cleaning services of office equipment
- 90919200 - Office cleaning services

II.2.3) Place of performance

NUTS codes

- UKJ - South East (England)

II.2.4) Description of the procurement

Lot 2 - General Cleaning services at The Capitol, Park Barn and The Museum & Art Gallery, Horsham District Council, and Dorking Halls, Mole Valley District Council.

The Commencement Date for the delivery of the services is scheduled to be on 25th June 2024 at 00:00 hours. The Contract for Lot 2 will be awarded for a period of 4 years until 24th June 2028, with an option to extend for a further 2-year period subject to performance and the discretion of the Council.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £600,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

25 June 2024

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

Lot No

3

II.2.2) Additional CPV code(s)

- 45452000 - Exterior cleaning work for buildings
- 90911200 - Building-cleaning services
- 90911300 - Window-cleaning services
- 90919100 - Cleaning services of office equipment
- 90919200 - Office cleaning services

II.2.3) Place of performance

NUTS codes

- UKJ - South East (England)

II.2.4) Description of the procurement

Lot 3 - Office Cleaning and General Cleaning Services of free to access public facing areas such as toilet blocks, pavilions and community centres within Mid-Sussex District

1.0.5. The contract for Lot 3 will be awarded for a period of 4 years until 24th June 2028, with an option to extend for a further 2-year period subject to performance and the discretion of the Council but will also include a break clause.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £672,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

25 June 2024

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 January 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 14 April 2024

IV.2.7) Conditions for opening of tenders

Date

16 January 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Horsham District Council

Horsham

Country

United Kingdom