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Contract

# 3446.PS.LWM.22 – Print and Fulfilment of the Alumni Magazine Package for The University of Sheffield

University of Sheffield

F03: Contract award notice

Notice identifier: 2022/S 000-035840

Procurement identifier (OCID): ocds-h6vhtk-036329

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## **Section I: Contracting authority**

## I.1) Name and addresses

University of Sheffield

Procurement Office, Arts Tower, Western Bank

Sheffield

S10 2TN

#### **Email**

I.w.marsden@sheffield.ac.uk

#### Country

**United Kingdom** 

#### **NUTS** code

UKE32 - Sheffield

#### Internet address(es)

Main address

#### www.in-tendhost.co.uk/sheffield

## I.4) Type of the contracting authority

Body governed by public law

## I.5) Main activity

Education

## **Section II: Object**

## II.1) Scope of the procurement

#### II.1.1) Title

3446.PS.LWM.22 – Print and Fulfilment of the Alumni Magazine Package for The University of Sheffield

Reference number

3446.PS.LWM.22

#### II.1.2) Main CPV code

79823000 - Printing and delivery services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

The University of Sheffield wishes to appoint a company to provide the print and fulfilment of the university Alumni Magazine Package. The Alumni Magazine Package consists of 1 magazine, 2 questionnaires, 2 outer envelopes, 3 return envelopes, a fundraising flyer, a carrier sheet and a membership card. Further details can be found after downloading the ITT documents from the InTend portal.

## II.1.6) Information about lots

This contract is divided into lots: No

#### II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £300,000

### II.2) Description

#### II.2.2) Additional CPV code(s)

- 79823000 Printing and delivery services
- 22458000 Bespoke printed matter
- 22100000 Printed books, brochures and leaflets
- 79824000 Printing and distribution services

#### II.2.3) Place of performance

**NUTS** codes

• UKE32 - Sheffield

Main site or place of performance

The University of Sheffield

#### II.2.4) Description of the procurement

Print and fulfilment of the university Alumni Magazine Package. The Alumni Magazine Package consists of 1 magazine, 2 questionnaires, 2 outer envelopes, 3 return envelopes, a fundraising flyer, a carrier sheet and a membership card.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 80%

Price - Weighting: 20%

#### II.2.11) Information about options

Options: No

# II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: <u>2022/S 000-023883</u>

## Section V. Award of contract

#### **Contract No**

3446.PS.LWM.22

#### **Title**

Print and Fulfilment of the Alumni Magazine Package for The University of Sheffield

A contract/lot is awarded: Yes

## V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

16 December 2022

#### V.2.2) Information about tenders

Number of tenders received: 7

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

#### V.2.3) Name and address of the contractor

Advanced Direct Mail Limited

Dudley

Country

**United Kingdom** 

**NUTS** code

• UKG36 - Dudley

National registration number

04543543

The contractor is an SME

Yes

#### V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £300,000

Total value of the contract/lot: £300,000

# **Section VI. Complementary information**

# VI.4) Procedures for review

## VI.4.1) Review body

High Court of England, Wales and Northern Ireland

London

Country

**United Kingdom**