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Contract

3446.PS.LWM.22 – Print and Fulfilment of the Alumni Magazine Package for The University of Sheffield

University of Sheffield

F03: Contract award notice

Notice identifier: 2022/S 000-035840

Procurement identifier (OCID): ocds-h6vhtk-036329

Published 19 December 2022, 1:38pm

Section I: Contracting authority

I.1) Name and addresses

University of Sheffield

Procurement Office, Arts Tower, Western Bank

Sheffield

S10 2TN

Email

l.w.marsden@sheffield.ac.uk

Country

United Kingdom

NUTS code

UKE32 - Sheffield

Internet address(es)

Main address

www.in-tendhost.co.uk/sheffield

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

3446.PS.LWM.22 – Print and Fulfilment of the Alumni Magazine Package for The University of Sheffield

Reference number

3446.PS.LWM.22

II.1.2) Main CPV code

- 79823000 - Printing and delivery services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Sheffield wishes to appoint a company to provide the print and fulfilment of the university Alumni Magazine Package. The Alumni Magazine Package consists of 1 magazine, 2 questionnaires, 2 outer envelopes, 3 return envelopes, a fundraising flyer, a carrier sheet and a membership card. Further details can be found after downloading the ITT documents from the InTend portal.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £300,000

II.2) Description

II.2.2) Additional CPV code(s)

- 79823000 - Printing and delivery services
- 22458000 - Bespoke printed matter
- 22100000 - Printed books, brochures and leaflets
- 79824000 - Printing and distribution services

II.2.3) Place of performance

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

The University of Sheffield

II.2.4) Description of the procurement

Print and fulfilment of the university Alumni Magazine Package. The Alumni Magazine Package consists of 1 magazine, 2 questionnaires, 2 outer envelopes, 3 return envelopes, a fundraising flyer, a carrier sheet and a membership card.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 80%

Price - Weighting: 20%

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-023883](#)

Section V. Award of contract

Contract No

3446.PS.LWM.22

Title

Print and Fulfilment of the Alumni Magazine Package for The University of Sheffield

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

16 December 2022

V.2.2) Information about tenders

Number of tenders received: 7

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Advanced Direct Mail Limited

Dudley

Country

United Kingdom

NUTS code

- UKG36 - Dudley

National registration number

04543543

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £300,000

Total value of the contract/lot: £300,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

High Court of England, Wales and Northern Ireland

London

Country

United Kingdom