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Contract

## **3446.PS.LWM.22 – Print and Fulfilment of the Alumni Magazine Package for The University of Sheffield**

University of Sheffield

F03: Contract award notice

Notice identifier: 2022/S 000-035840

Procurement identifier (OCID): ocds-h6vhtk-036329

Published 19 December 2022, 1:38pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Sheffield

Procurement Office, Arts Tower, Western Bank

Sheffield

S10 2TN

#### **Email**

[l.w.marsden@sheffield.ac.uk](mailto:l.w.marsden@sheffield.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKE32 - Sheffield

#### **Internet address(es)**

Main address

[www.in-tendhost.co.uk/sheffield](http://www.in-tendhost.co.uk/sheffield)

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

3446.PS.LWM.22 – Print and Fulfilment of the Alumni Magazine Package for The University of Sheffield

Reference number

3446.PS.LWM.22

#### **II.1.2) Main CPV code**

- 79823000 - Printing and delivery services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University of Sheffield wishes to appoint a company to provide the print and fulfilment of the university Alumni Magazine Package. The Alumni Magazine Package consists of 1 magazine, 2 questionnaires, 2 outer envelopes, 3 return envelopes, a fundraising flyer, a carrier sheet and a membership card. Further details can be found after downloading the ITT documents from the InTend portal.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £300,000

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79823000 - Printing and delivery services
- 22458000 - Bespoke printed matter
- 22100000 - Printed books, brochures and leaflets
- 79824000 - Printing and distribution services

### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

The University of Sheffield

### **II.2.4) Description of the procurement**

Print and fulfilment of the university Alumni Magazine Package. The Alumni Magazine Package consists of 1 magazine, 2 questionnaires, 2 outer envelopes, 3 return envelopes, a fundraising flyer, a carrier sheet and a membership card.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 80%

Price - Weighting: 20%

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-023883](#)

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## **Section V. Award of contract**

### **Contract No**

3446.PS.LWM.22

### **Title**

Print and Fulfilment of the Alumni Magazine Package for The University of Sheffield

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

16 December 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 7

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Advanced Direct Mail Limited

Dudley

Country

United Kingdom

NUTS code

- UKG36 - Dudley

National registration number

04543543

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £300,000

Total value of the contract/lot: £300,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England, Wales and Northern Ireland

London

Country

United Kingdom