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Planning

## **Cambridge City Council - Legal CMS**

Cambridge City Council

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-035812

Procurement identifier (OCID): ocids-h6vhtk-04b413

Published 5 November 2024, 2:36pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cambridge City Council

Cambridge City Council, Guildhall

Cambridge

CB2 3QJ

#### **Contact**

Mr Jonathan Loneza

#### **Email**

[jonathan.loneza@cambridge.gov.uk](mailto:jonathan.loneza@cambridge.gov.uk)

#### **Telephone**

+44 1223457107

#### **Country**

United Kingdom

**Region code**

UKH12 - Cambridgeshire CC

**Internet address(es)**

Main address

<https://www.cambridge.gov.uk/>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Cambridge City Council - Legal CMS

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Cambridge City Council wishes to conduct preliminary market consultations with interested parties in relation to purchasing a cloud-based (SaaS) Legal Case Management System for their 3C Shared Legal Practice.

The 3C Shared Legal Practice is a shared in-house legal service for three partner councils Cambridge City Council (lead authority), Huntingdonshire District Council & South Cambridgeshire District Council.

Cambridge City Council and 3C ICT (our shared ICT service) would like to discuss this opportunity with various providers with a view to better understand the offerings available in the market.

### **3) Detailed Service Description and Requirements**

The 3C Shared Legal Practice provides legal service to the 3 partner councils, including drafting contracts, recovering debts owed, preparing planning agreements for new developments in the city, prosecuting for breaches of the law (including antisocial behaviour, noise nuisance and breach of licensing laws), and giving advice on local government law.

As the lead authority for the 3C Shared Legal Practice, Cambridge City Council are looking for a supplier who can provide a cloud-based (SaaS) Legal Case Management System to replace their existing on-premises Legal Case Management system (IKEN Desktop + Bundledocs).

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKH12 - Cambridgeshire CC

### **II.2.4) Description of the procurement**

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### **3) Detailed Service Description and Requirements**

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## **II.3) Estimated date of publication of contract notice**

5 November 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes