

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/035786-2024>

Contract

## **Grounds Maintenance Services 2025-30**

Newport Pagnell Town Council

F03: Contract award notice

Notice identifier: 2024/S 000-035786

Procurement identifier (OCID): ocds-h6vhtk-046f23

Published 5 November 2024, 12:30pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Newport Pagnell Town Council

80 High St

Newport Pagnell, Milton Keynes

MK16 8AQ

#### **Contact**

Alison Spink

#### **Email**

[propertyofficer@newport-pagnell.org.uk](mailto:propertyofficer@newport-pagnell.org.uk)

#### **Telephone**

+44 1908211701

**Country**

United Kingdom

**Region code**

UKJ12 - Milton Keynes

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.newport-pagnell.org.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

Grounds Maintenance Services 2025-30

Reference number

2024/S 000-018057

**II.1.2) Main CPV code**

- 77314100 - Grassing services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Newport Pagnell Town Council invited expressions of interest to tender for its Grounds Maintenance contract (and associated services); commencing 1st April 2025. The contract is for a period of 5 years and there is also the option of a 5-year extension thereafter until 2035.

Activities include grass mowing, strimming, edging, weeding, hoeing, pruning, mulching, hedge trimming, tree maintenance, scrub clearance, debris and litter removal, waste and dog bin emptying, weed spraying, hard surface sweeping and maintenance, stream and watercourse clearance and maintenance, inspection of equipment, providing specialist services, risk assessments on trees, maintenance on trees, a rapid response provision, reporting, assessment of risk of play equipment and minor repairs to play equipment, jet spraying and painting play equipment and the like.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £2,125,555

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKJ12 - Milton Keynes

Main site or place of performance

The Newport Pagnell Town Council area includes approximately 27.5 hectares of parkland, 6+ hectares of allotments and .01 hectare at the community centres known as Portfields, Green Park and Newport Pagnell Youth Club.

There is also common land, which is not maintained under this contract, apart from emergency works to and risk assessments on trees on the common.

## **II.2.4) Description of the procurement**

This tender opportunity was a two-stage process used in accordance with the Restricted Tender procedure (under the Public Contracts Regulations 2015). In this first stage, an expression of interest was demonstrated by completing the attached Pre-Qualification Questionnaire (PQQ) for return by 6th July 2024. This questionnaire was designed to identify and enable selection of suitable potential suppliers (once the PQQ forms have been evaluated by the Town Council) for pre-selection of contractors invited to tender. A short-list of at least five successful candidates was drawn-up to receive further instructions on how to proceed to the formal tender stage.

The second stage was the formal tender process; where shortlisted contractors will be requested to respond to an invitation to tender (ITT), which included full specifications and assessment criteria. These tenders were evaluated by a Town Council working group and the contract awarded to the successful tenderer. This ITT exercise took place in August 2024.

## **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60%

Cost criterion - Name: Price / Weighting: 40%

## **II.2.11) Information about options**

Options: Yes

Description of options

There is an option to extend the contract after the first five-year period.

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-018057](#)

---

## **Section V. Award of contract**

### **Title**

Grounds Maintenance Services 2025-30

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

30 September 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Millstream Estate Services

Milton Keynes

MK17 0EA

Email

[info@millstream.org.uk](mailto:info@millstream.org.uk)

Telephone

+44 8000434063

Country

United Kingdom

NUTS code

- UKJ12 - Milton Keynes

Companies House

08439456

Internet address

<https://millstream.org.uk/>

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £2,125,555

---

## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Newport Pagnell Town Council

Newport Pagnell

Country

United Kingdom