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Contract

Grounds Maintenance Services 2025-30

Newport Pagnell Town Council

F03: Contract award notice

Notice identifier: 2024/S 000-035786

Procurement identifier (OCID): ocids-h6vhtk-046f23

Published 5 November 2024, 12:30pm

Section I: Contracting authority

I.1) Name and addresses

Newport Pagnell Town Council

80 High St

Newport Pagnell, Milton Keynes

MK16 8AQ

Contact

Alison Spink

Email

propertyofficer@newport-pagnell.org.uk

Telephone

+44 1908211701

Country

United Kingdom

Region code

UKJ12 - Milton Keynes

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.newport-pagnell.org.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Grounds Maintenance Services 2025-30

Reference number

2024/S 000-018057

II.1.2) Main CPV code

- 77314100 - Grassing services

II.1.3) Type of contract

Services

II.1.4) Short description

Newport Pagnell Town Council invited expressions of interest to tender for its Grounds Maintenance contract (and associated services); commencing 1st April 2025. The contract is for a period of 5 years and there is also the option of a 5-year extension thereafter until 2035.

Activities include grass mowing, strimming, edging, weeding, hoeing, pruning, mulching, hedge trimming, tree maintenance, scrub clearance, debris and litter removal, waste and dog bin emptying, weed spraying, hard surface sweeping and maintenance, stream and watercourse clearance and maintenance, inspection of equipment, providing specialist services, risk assessments on trees, maintenance on trees, a rapid response provision, reporting, assessment of risk of play equipment and minor repairs to play equipment, jet spraying and painting play equipment and the like.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £2,125,555

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ12 - Milton Keynes

Main site or place of performance

The Newport Pagnell Town Council area includes approximately 27.5 hectares of parkland, 6+ hectares of allotments and .01 hectare at the community centres known as Portfields, Green Park and Newport Pagnell Youth Club.

There is also common land, which is not maintained under this contract, apart from emergency works to and risk assessments on trees on the common.

II.2.4) Description of the procurement

This tender opportunity was a two-stage process used in accordance with the Restricted Tender procedure (under the Public Contracts Regulations 2015). In this first stage, an expression of interest was demonstrated by completing the attached Pre-Qualification

Questionnaire (PQQ) for return by 6th July 2024. This questionnaire was designed to identify and enable selection of suitable potential suppliers (once the PQQ forms have been evaluated by the Town Council) for pre-selection of contractors invited to tender. A short-list of at least five successful candidates was drawn-up to receive further instructions on how to proceed to the formal tender stage.

The second stage was the formal tender process; where shortlisted contractors will be requested to respond to an invitation to tender (ITT), which included full specifications and assessment criteria. These tenders were evaluated by a Town Council working group and the contract awarded to the successful tenderer. This ITT exercise took place in August 2024.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60%

Cost criterion - Name: Price / Weighting: 40%

II.2.11) Information about options

Options: Yes

Description of options

There is an option to extend the contract after the first five-year period.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-018057](#)

Section V. Award of contract

Title

Grounds Maintenance Services 2025-30

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

30 September 2024

V.2.2) Information about tenders

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Millstream Estate Services

Milton Keynes

MK17 0EA

Email

info@millstream.org.uk

Telephone

+44 8000434063

Country

United Kingdom

NUTS code

- UKJ12 - Milton Keynes

Companies House

08439456

Internet address

<https://millstream.org.uk/>

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £2,125,555

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Newport Pagnell Town Council

Newport Pagnell

Country

United Kingdom