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Not applicable

Insurance Broker Services

Glasgow City Council

F14: Notice for changes or additional information

Notice identifier: 2022/S 000-035773

Procurement identifier (OCID): ocds-h6vhtk-0391ec

Published 19 December 2022, 8:52am

Section I: Contracting authority/entity

I.1) Name and addresses

Glasgow City Council

Chief Executives Department, City Chambers

Glasgow

G2 1DU

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Country

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NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

www.glasgow.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00196

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Insurance Broker Services

Reference number

GCC005513CPU

II.1.2) Main CPV code

- 66518100 - Insurance brokerage services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council is seeking an Insurance Broker to commercially procure, place and negotiate terms of cover, premiums and related matters within the insurance market on the Council's behalf. The Broker will also be responsible for liaising with insurers, claims handlers and loss adjusters, developing current systems to produce certificates of insurance, premium invoices, providing advice, guidance and support to the Council and their Arms Length Organisations (ALEO's) and all other associated activities.

The estimated contract value includes the broker fee and total policy value. The broker fee is estimated at 700k for the duration of the contract including extensions. The total policy value is estimated to be between 48m and 56m for the duration of the contract including extensions. The range reflects variations in policy requirements and coverage that may occur.

The procurement will be undertaken via the Public Contracts Scotland - Tender portal (PCS-T).

Bidders must self-certify their adherence to the conditions of participation via the SPD (Scotland) in PSC-T, and may be required to submit Means of Proof before contract award. Bidders must refer to the specific requirements listed in Section III in this Contract Notice when completing the SPD in PCS-T.

Section VI. Complementary information

VI.6) Original notice reference

Notice number: [2022/S 000-035662](#)

Section VII. Changes

VII.1) Information to be changed or added

VII.2) Other additional information

Participating entities

Section I.2 currently indicates that the 'The contract is awarded by a central purchasing body'. This should have highlighted that 'This contract involves joint procurement'.

The additional entities noted below are also included in this procurement and should have been noted in Section I.1;

City Building (Contracts) LLP, City Building (Glasgow) LLP, City Property (Glasgow) LLP, City Property Glasgow (Investments) LLP, City Property Glasgow (Operations SL1) LLP, City Property Glasgow (Operations SL2) LLP and City Property Glasgow (Operations SL) Ltd.