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Tender

## **Provision of a Managed Car Parking Service**

Cardiff Metropolitan University

F02: Contract notice

Notice identifier: 2022/S 000-035772

Procurement identifier (OCID): ocds-h6vhtk-03923b

Published 19 December 2022, 8:50am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cardiff Metropolitan University

Llandaff campus, Western Avenue, Llandaff

Cardiff

CF5 2YB

#### **Contact**

Sarah Hampson-Jones

#### **Email**

[tenders@cardiffmet.ac.uk](mailto:tenders@cardiffmet.ac.uk)

#### **Telephone**

+44 2920416061

#### **Country**

United Kingdom

**NUTS code**

UKL22 - Cardiff and Vale of Glamorgan

**Internet address(es)**

Main address

<http://www.cardiffmet.ac.uk/procurement/>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0259](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0259)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/cardiffmet/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/cardiffmet/asp/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of a Managed Car Parking Service

Reference number

ITT/22/47

#### **II.1.2) Main CPV code**

- 98351000 - Car park management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The provision of car parking management services at the University's premises as identified in the Tender Documents.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

#### **II.2.4) Description of the procurement**

The management of the car parking at the University's premises has been outsourced since 2006 and our current contract is due to expire on the 31st of July 2023. We therefore wish to re-tender for this service, with a contract commencement date of the 1st of August 2023.

The University requires a managed service for car parking at our two academic campuses, one office site and at our solely

residential site, all of which are located in Cardiff.

The successful contractor is expected to manage the car parking at the University during core hours 8:30 - 20:00 Monday to Friday, and 10:00 to 15:00 Saturday and Sunday. The service must be provided for 51 weeks of the year, 7 days a week.

The contract also requires the maintenance of all existing Pay and Display machines, consumables and supporting signage, which must be bilingual in the English and Welsh language.

The successful contractor must be a member of the BPA (or equivalent body) and fully compliant with all car parking management and enforcement legislation.

The University is an accredited Living Wage provider and wants to achieve fair and nonexploitative practices within this contract. Staff currently employed on this key out-sourced contract are paid the Living Wage (as defined by the Living Wage Foundation) by the incumbent contractor. The University will therefore require any new successful Contractor to continue to pay those staff who work on this contract the Living Wage.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Cost criterion - Name: Cost / Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

96

This contract is subject to renewal

Yes

Description of renewals

Three, one year contract extensions are available subject to performance and allied to our sustainable development requirements. A 5 year contract with three options.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

The selection criteria are detailed in the selection questionnaire/single procurement document.

Minimum level(s) of standards possibly required

A minimum annual turnover threshold for the last financial year is set at 320,000.00 GBP.

An acid test ratio of 1 is required from your last set of audited accounts.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Selection criteria as stated in the procurement documents.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 January 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.7) Conditions for opening of tenders**

Date

30 January 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's

economic and social objectives.

Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community

Benefits included in this contract are: non-core. Contractors are required to outline a Community Benefits Plan as part of their tender

submission and reporting on this will form part of the contract management process with the successful Contractor.

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=127560](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=127560).

(WA Ref:127560)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom