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Not applicable

Payroll, HR & Corporate Services

HealthTrust Europe LLP (HTE) acting on behalf of

F14: Notice for changes or additional information

Notice identifier: 2024/S 000-035762

Procurement identifier (OCID): ocds-h6vhtk-04ad29

Published 5 November 2024, 11:14am

Section I: Contracting authority/entity

I.1) Name and addresses

HealthTrust Europe LLP (HTE) acting on behalf of

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Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Payroll, HR & Corporate Services

II.1.2) Main CPV code

- 79631000 - Personnel and payroll services

II.1.3) Type of contract

Services

II.1.4) Short description

This framework is for this provision of Payroll, HR & Corporate Services which comprises 4 lots, as listed below:

Lot 1 - HR Service Solution

This Lot provides a wide scope of options ranging from HR Service Solutions designed for managing organisations work structure & positions, activities, joiners, movers, leavers, people strategy & planning, building workforce intelligence solutions, analysis & reporting solutions, advisory services by HR professionals, HR Administration, employee information services, recruitment & resourcing, ESR Self-Service Implementation & support (ESR training, ESR configuration, implementation of manager & employee self-service), Exit Interviews, Health, Wellbeing & Reward / Benefits Services.

Lot 2 - Payroll Management

This Lot provides a wide scope of options legally compliant to cover the full range of Payroll opportunities available on the market for the public sector for ESR users and any other versions that use implemented systems during the national and international level

encompassing fully Managed, Blended, and Bureau Payroll Services.

Lot 3 - Finance & Accounting and Procure to Pay

This Lot provides a wide scope of options legally compliant to cover the full range of Finance & Accounting Managed Services (generation & dispatch of PO, VAT compliance, electronic workflow processes for invoices, Accounting to Reporting - General Ledger, Payments Management, E-Procurement / Purchasing), Order to Cash (Accounts Receivable, Debt Collection, Cash Management) and Optional Services such as Planning, Budgeting & Forecasting, Fixed Assets and Lease Accountancy, and VAT Advisory Services, and service requirement for Procure To Pay.

Lot 4 - Aggregation of lots (1 - 3)

For Participating Authorities that have a requirement for more than one Lot, out of Lots 1, 2, and 3 and wish to either direct award or run a competitive exercise for a sole award. Tenderers who can provide as a minimum, all or part of the services under more than one Lot can bid for Lot 4. It is essential that a Tenderer should be able to provide all of the services of a particular Lot and either all or part of any other services of another Lot(s), to be able to bid for this Lot 4. Further details on this can be found in the Specification document on this Lot.

Section VI. Complementary information

VI.6) Original notice reference

Notice number: [2024/S 000-033497](#)

Section VII. Changes

VII.1.2) Text to be corrected in the original notice

Section number

IV.2.2

Place of text to be modified

Time limit for receipt of expressions of interest

Instead of

Date

18 November 2024

Local time

5:00pm

Read

Date

9 December 2024

Local time

2:00pm