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Tender

Direct Payment Support Services

Birmingham City Council

F02: Contract notice

Notice identifier: 2024/S 000-035750

Procurement identifier (OCID): ocds-h6vhtk-04b3ef

Published 5 November 2024, 10:30am

Section I: Contracting authority

I.1) Name and addresses

Birmingham City Council

Victoria Square

Birmingham

B1 1BB

Contact

Commercial and Procurement

Email

etendering@birmingham.gov.uk

Country

United Kingdom

NUTS code

UKG31 - Birmingham

Internet address(es)

Main address

www.finditinbirmingham.com

Buyer's address

www.in-tendhost.co.uk/birminghamcc

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.in-tendhost.co.uk/birminghamcc

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.in-tendhost.co.uk/birminghamcc

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Direct Payment Support Services

Reference number

P0512_2024

II.1.2) Main CPV code

- 85300000 - Social work and related services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council wishes to establish a Framework Agreement for the provision of Direct Payment Support Services to provide a range of support to citizens using Direct Payments to deliver all the services across Adults and Children's such as: • Ongoing advice and support • Advising citizens of client contributions • Personal Care Assistant recruitment • Managed accounts – managing citizen's Direct Payment where they are unable to do so • Payroll and HMRC services • Arranging Carer and Personal Assistant Insurance • Arrange DBS checks The service will be provided to citizens assessed as being eligible for Social Care services who choose to take all or part of their Personal Budget as a Direct Payment, and for citizens who require support to manage Direct Payments. These services will be delivered across both Adults and Children's. The framework agreement will be available for use by Birmingham's Children's Trust and Special Educational Needs (SEN) and Disability.

II.1.5) Estimated total value

Value excluding VAT: £3,600,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services
- 85310000 - Social work services
- 85300000 - Social work and related services

II.2.3) Place of performance

NUTS codes

- UKG3 - West Midlands

II.2.4) Description of the procurement

The service is for citizens assessed as being eligible for Social Care services who choose to take all or part of their Personal Budget as a Direct Payment and for citizens who require support to manage Direct Payments. Services to be delivered include the following: • Support and advice for individuals and families to manage Direct Payments • Direct Payments Support Services around employment and recruitment of PAs • Third Party Supported Accounts/ Managed Accounts • Payroll services The services will be delivered against 'Upper Tolerance Prices', which have been set by the Council. At the point of tender, Providers will be able to bid below the Prices set by the Local Authority. The Framework Agreement will be awarded up to a maximum of three providers.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Further details will be provided in the tender documentation.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Will not exceed 4 years

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 December 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

5 December 2024

Local time

12:00pm

Place

Birmingham

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The Framework Agreement will last for 4 years (unless terminated under agreement provisions). The Framework Agreement will be awarded up to a maximum of three providers. The Council will be using its free to use e-tendering system (in-tend) for the administration of this procurement process and potential suppliers must register with the system to be able to express an interest. If you wish to express an interest in this opportunity please click on the following link to access <https://in-tendhost.co.uk/birminghamcc/> and submit your details to register. You will then be sent details on how to log on which will enable you to download all relevant Invitation to Tender (ITT) documentation. Please note TUPE will apply to this contract. The TUPE information will be released to you upon receipt of a signed copy of Appendix – TUPE Confidentiality Agreement. You are advised to fill this in as soon as possible on receipt and return via <https://in-tendhost.co.uk/birminghamcc/> if you are unable to register with In-tend or have any questions or problems on how to use this web site please either email us at: cps@birmingham.gov.uk Your completed tender submission should be returned by noon on 5th December 2024 via the 'in-tend' system <https://in-tendhost.co.uk/birminghamcc/>

VI.4) Procedures for review

VI.4.1) Review body

High Court of Justice

Royal Courts of Justice, Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

N/A