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Tender

## **Advance SCR Personal Alcohol License Training**

Sheffield City Council

F02: Contract notice

Notice identifier: 2022/S 000-035719

Procurement identifier (OCID): ocids-h6vhtk-039212

Published 16 December 2022, 3:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sheffield City Council

Town Hall, Pinstone Street,

Sheffield

S1 2HH

#### **Contact**

Richard Belk

#### **Email**

[richard.belk@sheffield.gov.uk](mailto:richard.belk@sheffield.gov.uk)

#### **Telephone**

+44 1142734567

#### **Country**

United Kingdom

**Region code**

UKE32 - Sheffield

**National registration number**

(GB) 173 5488 38

**Internet address(es)**

Main address

<https://www.sheffield.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104130>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=58275&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=58275&B=UK)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=58275&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=58275&B=UK)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Advance SCR Personal Alcohol License Training

Reference number

64348

#### **II.1.2) Main CPV code**

- 80500000 - Training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

ADVANCE will engage businesses to offer support for employers to explore how they can better prepare regarding succession planning, retraining, re-skilling, supporting people changing careers for health reasons, people exiting their organisation through redundancy or retirement, growth post Covid-19 and progression pathways within the organisation itself. Requirement – Personal Alcohol License Training Background • A Personal Licence is required to sell or authorise the sale of alcohol • To obtain a Personal Licence an individual must apply to their Local Authority • To apply for a Personal Licence an individual must have a UK government approved qualification – the BIIAB Level 2 ‘Award for Personal Licence Holders’ (APLH) qualification

#### **II.1.5) Estimated total value**

Value excluding VAT: £7,500

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 80510000 - Specialist training services

### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

### **II.2.4) Description of the procurement**

ADVANCE will engage businesses to offer support for employers to explore how they can better prepare regarding succession planning, retraining, re-skilling, supporting people changing careers for health reasons, people exiting their organisation through redundancy or retirement, growth post Covid-19 and progression pathways within the organisation itself. Requirement – Personal Alcohol License Training Background • A Personal Licence is required to sell or authorise the sale of alcohol • To obtain a Personal Licence an individual must apply to their Local Authority • To apply for a Personal Licence an individual must have a UK government approved qualification – the BIIAB Level 2 ‘Award for Personal Licence Holders’ (APLH) qualification

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £7,500

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

11

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

ESF funded programme using European funding awarded through and overseen by the Department for Work and Pensions (DWP)

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 January 2023

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

9 January 2023

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

#### **VI.4.2) Body responsible for mediation procedures**

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

**VI.4.4) Service from which information about the review procedure may be obtained**

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>