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Tender

Information Governance Services

NHS Cheshire and Merseyside Integrated Care Board

F01: Prior information notice

Call for competition

Notice identifier: 2023/S 000-035714

Procurement identifier (OCID): ocids-h6vhtk-042199

Published 4 December 2023, 6:06pm

Section I: Contracting authority

I.1) Name and addresses

NHS Cheshire and Merseyside Integrated Care Board

1 Lakeside 920, Centre Park Square

Warrington

WA11QY

Contact

Senior Procurement Manager (Non-Health Categories)

Email

icbprocurementteam@cheshireandmerseyside.nhs.uk

Country

United Kingdom

Region code

UKD61 - Warrington

NHS Organisation Data Service

QYG

Internet address(es)

Main address

<https://www.cheshireandmerseyside.nhs.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.find-tender.service.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Information Governance Services

Reference number

CMICB/NH/2324/04

II.1.2) Main CPV code

- 98110000 - Services furnished by business, professional and specialist organisations

II.1.3) Type of contract

Services

II.1.4) Short description

NHS Cheshire and Merseyside is looking to procure Information Governance and Data Protection Services to rationalise its existing multi provider service provision into a single comprehensive contract from 1st July 2024.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98110000 - Services furnished by business, professional and specialist organisations

II.2.3) Place of performance

NUTS codes

- UKD - North West (England)

II.2.4) Description of the procurement

This Prior Information Notice with Call for Competition is to alert potential providers of Information Governance Services to complete the Standard Selection Questionnaire (SQ) and return before the SQ submission deadline of Thursday 4th January 2024 at 4pm. The SQ template and a Statement of Requirements document is attached to this PIN. Any clarifications on the SQ process or associated documents please contact the buyer via email icbprocurementteam@cheshireandmerseyside.nhs.uk. Completed SQ document must be returned to the Authority using the same email, before the above closing deadline.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to Selection Questionnaire Section 6:

Mandatory Technical & Professional Ability Criteria:

1. The potential Supplier MUST have previous experience in providing the Information Governance and Data Protection Services to a similar NHS organisation, NHS Acute or Non-Acute Trusts or other NHS National or Regional Organisations such as Integrated Care Boards (ICB). Contract examples below should clearly articulate the services provided in the

context of the contract scope and should be in respect of contracts for the provision of Information Governance and Data Protection Services performed during the three years to November 2023.

2. The potential Supplier MUST have experience in relation to Information Security, understanding of e.g. Cloud Technology, Technical Architecture etc. Also the Organisation and / or Staff MUST hold the following or equivalent qualifications.

CISSP

GCHQ Cyber Assessment Framework (CAF)

ISO27001

Cyber Essentials Plus

3. The potential Supplier MUST have experience of managing TUPE, preferably within an NHS environment and MUST confirm their intention to comply with TUPE regulations.

4. The potential Supplier MUST have experience of delivering Social Value during the delivery of the contracts, preferably within the Cheshire and Merseyside Region, with regards to the Government Social Value priorities.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As per NHS Terms and Conditions for the Provision of Services

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of expressions of interest

Date

4 January 2024

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.3) Additional information

For the avoidance of doubt, the purpose of this PIN with Call for Competition is to invite potential providers of Information Governance Services to participate in the Selection stage of the Restricted Procurement process. Upon completion of this stage, the Authority will assess the Standard Selection Questionnaire (SQ) submissions, select the technically and professionally capable providers and invite them to participate in the Invitation to Tender (ITT) stage.

Indicative Timeline:

Publish PIN with Call for Competition (SQ) : 04/12/2023

SQ Closing Deadline: 04/01/2024 at 4pm

Issue ITT to Selected Suppliers: w/c 22/01/2024

ITT Closing Deadline: w/c 12/02/2024

Award Notification: w/c 18/03/2024

Contract Award: w/c 25/03/2024

Contract Commencement: 01/07/2024

All correspondence must be through email
icbprocurementteam@cheshireandmerseyside.nhs.uk. This email also can be used to submit
your completed SQ.

VI.4) Procedures for review

VI.4.1) Review body

NHS Cheshire and Merseyside

Warrington

Country

United Kingdom